

# BURGHFIELD PARISH COUNCIL

## Minutes of the Community Committee Meeting

<b>Date:</b>	<b>Thursday 16<sup>th</sup> February 2017</b>	<b>Time:</b>	<b>7.30pm</b>
<b>Place:</b>	<b>Committee room, Burghfield Village Hall</b>		
<b>Present:</b>	Mr I MacFarlane	Miss M Cresser	
	Mrs C Jackson-Doerge	Mr B Neilson	
	Mr P Wilkins	Dr R Longton	
	Mr R Hannington		
<b>In attendance:</b>	Cally Morris (Clerk)	Mr P Lawrence	
<b>Apologies:</b>	Mrs A Gallagher	Mr M Paterson-Borland	

**1. To receive written requests for Disclosable Pecuniary Interest dispensations from members**

There were no items upon the agenda that necessitated a member to present a written request for dispensation for a Disclosable Pecuniary Interest.

**2. Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Community Committee held on 19 January 2017 having been circulated, were confirmed a correct record and signed by the Chairman.

**3. Matters Arising on the Minutes**

Miss M Cresser requested confirmation as to whether the disabled toilet door required replacement due to the broken lock. The clerk advised the lock only required replacing and would be completed prior to the month end.

**4. To consider the plan of action in relation to the development of a Community Hub on the Common Recreation Ground**

Liaison with the councils appointed solicitor regarding the Deed of Gift and the associated use of the Common Recreation Ground had been held. Initial advice confirms the proposal to extend the Pavilion does fall within the remit of the Deed. Three local architects are now being sought to discuss in further detail initial ideas for the extension and its proposed use. An update will be provided at the next meeting.

An article is to be included within the next newsletter advising parishioners of the proposal, seeking feedback to assist in determining the level of interest and support within the community. Further community engagement is to be held by way of surveys, questionnaires, focus groups and the May Fayre to collate evidence of support for the project.

**5. Safer Communities**

**i) Policing & Anti-Social behaviour**

A meeting was held with the Chief Inspector in relation to concerns raised by local residents regarding the use of drugs within the parish. Specific hot spots have been identified and will be targeted accordingly. Liaison continues with the local schools to assist in tackling the problem as much as possible. However, it was highlighted that drug use as a whole had increased considerably on a national scale.

It was suggested liaison be held with the School Pastors to advise of the problem and determine if any appropriate action could be taken to assist in dealing with the current situation.

**6. Conservation & Management of Open Spaces within the Parish**

**i) Parish Recreation Grounds**

**a) Common Rec**

Burghfield Football Club presented a request for additional benching and coat hooks within the home changing rooms following the removal of the lockers. **Resolved**

unanimously to purchase the additional benching as requested.

The hedge line alongside School Lane, at the rear of the pavilion, requires the vegetation to be cut back to ensure a clear passage. The parish handyman is to be instructed to undertake the required works as soon as possible.

b) Hatch Rec

A site meeting was held with the Christmas tree supplier to review the current condition and overall health of the tree. Due to failure to thrive, the lower limbs have been removed with a request from the supplier to leave in-situ for the time being. Members present reiterated that a further tree would not be planted, believing the current location as not suitable for the variety of tree. It was also noted that an alternative location for the tree was not an option. A proposal is awaited from the supplier to resolve the situation.

The hedge line alongside Reading Road has been cut by a local farmer, Mr C Webber. Members expressed their thanks to Mr Webber.

c) Old Rec

The issue of crumbling edges continues with the recent frosts adding to the problem considerably. A skate park specialist has been instructed to review the situation and present a satisfactory resolution as soon as possible.

A request was forwarded by the Scouts for consideration to be given to a gate being installed between the Skate park and the Scout hut to enable safe passage between the two and thus removing the need to walk on the section of road to gain access. A quotation is to be obtained to ascertain the costs involved prior to a formal decision. The Scouts are to be asked to confirm the % split of incurred costs for the installation.

West Berks Council is to be contacted to ask whether the previously requested footpath from the Scout Hut to the Skate park could be programmed in for installation on health & safety grounds.

d) Wells Rec

Minor tree works have been scheduled for the autumn period.

e) Auclum Green

The pedestrian gate from Reading Road onto Auclum Green has been repaired.

ii) **Tree Report**

Significant tree works have been undertaken to the outer perimeter of School firs. Two additional trees were identified during the works as requiring felling by the councils approved tree surgeon.

iv) **To deal with any administrative issues for the Allotments:**

i) Common allotments

No problems have been identified, with all plots being allocated accordingly.

ii) Hatch allotments

No problems have been identified, with all plots being allocated accordingly.

**7. Parish Maintenance**

i) To receive a report highlighting maintenance carried out within the parish during the previous month

The Clerk provided a verbal report to members highlighting the maintenance that had been carried out within the parish during the previous month.

All parish owned grit bins have been numbered with the list having been displayed via both the parish council website and Facebook page. Members of the public are encouraged to advise the council if any of the bins become empty.

ii) To note any items within the parish requiring action

No further items were identified for immediate action.

**8a) Parish owned Properties**

a) **Pavilion**

- i) To receive an update in relation to any issues affecting the pavilion

Following a site inspection, a number of mould patches have appeared in the ceiling of the shower rooms. The parish council builder has been asked to inspect the loft for any potential leaks.

The front entrance doors to the pavilion have been fixed.

The boiler appears to be leaking. The situation is to be monitored accordingly.

**8b)**

**Village Hall**

- i) To receive an update in relation to the daily operation of the village hall

The main hall floor is to be re-polished during April by the installers.

An advert for a replacement cleaner has been placed on the parish council website and Facebook page attracting considerable interest. Interviews are scheduled with a view to filling the vacancy as soon as possible.

**9. Matters for future discussion – Network router, projector screen**

**10. Items for information only – No further items were raised for consideration.**

Meeting closed at 20.40p.m.