

BURGHFIELD PARISH COUNCIL

Minutes of the Community Committee Meeting

Date:	Thursday 18th May 2017	Time:	8.00pm
Place:	Committee room, Burghfield Village Hall		
Present:	Mr M Paterson-Borland	Mr I MacFarlane (Chair)	
	Dr R Longton	Mr R Hannington	
	Mr P Wilkins	Mrs C Jackson-Doerge	
	Miss M Cresser	Mr D Kellaway	
In attendance:	Cally Morris (Clerk)		
Apologies:	Mr B Neilson	Mrs A Gallagher	

1. To receive written requests for Disclosable Pecuniary Interest dispensations from members

There were no items upon the agenda that necessitated a member to present a written request for dispensation for a Disclosable Pecuniary Interest.

2. Minutes of the last meeting of the Committee

The minutes of the last meeting of the Community Committee held on 20 April 2017 having been circulated, were confirmed a correct record and signed by the Chairman.

3. Matters Arising on the Minutes

The holes that appeared on the Hatch recreation ground have been filled accordingly.

The trees on both allotment sites identified as requiring pruning have been addressed.

The gap in the hedge line running alongside Chapel path and the Common allotments has been addressed by the parish handyman.

The order has been placed for the VMex fencing on the Reading Road perimeter of the common allotments.

SCS Landscapes have been instructed to undertake two Iron treatments throughout the year. It is hoped the treatments will improve the sward of the grass, reducing the level of weeds overall.

4. To receive an update in relation to the potential development of a Community Hub on the Common Recreation Ground

Further community engagement has been held with interviews at Café B, youth councils at the local schools, the WI, Friendly Firs, local community groups and the May Fayre to collate evidence of support. A detailed report of the results obtained from the community engagement will be presented once fully analysed.

The working party had their first meeting where they determined the specifics prior to instructing architects. Regular updates will be provided to the Community Committee and Full council.

5. Safer Communities

i) Policing & Anti-Social behaviour

There have been a number of incidents throughout the past few weeks of motorbikes on the recreation grounds within the parish. A site meeting was held with the parish handyman to determine whether additional security measures could be put in place to stop access. A bollard was installed at the School Lane entrance on to the common recreation ground to try to deter entry. The police have been advised of the incidents and are to be encouraged to attend when reports are called in.

ii) To give consideration to the introduction of Community Safety Wardens in conjunction with other surrounding parishes and formulate a plan of action

for progression

Further investigations have been made into the potential collaborative working with surrounding parishes for the introduction of Neighbourhood Wardens/Street Rangers. A meeting was held with the Basingstoke & Deane Safety Community Officer Co-coordinator to understand the scheme and how it could be adapted to be successful within the local parishes. A report is to be provided at the next scheduled meeting to determine how the project could be progressed.

6. Conservation & Management of Open Spaces within the Parish

i) **To give consideration to the potential Devolution of services by WBC and determine any specific services the parish council would like to undertake**

Members present gave consideration to potentially taking on additional maintenance of the parish Public Rights of Way (PROW). A map highlighting the public rights of way was reviewed by members, identifying the most popular and well used. An expression of interest is to be forwarded to West Berks Council to ascertain the extent of works and the format upon which they can be undertaken.

Residents are to be encouraged to become involved in the maintenance of the PROW within the parish by way of specific volunteer days to ensure the parish remains a place to be proud of. Details are to be presented within the next newsletter requesting volunteers come forward.

The communications committee are to be requested to publicise the Walks leaflet within the parish within the next newsletter.

ii) **Parish Recreation Grounds**

a) Common Rec

No further issues to report.

b) Hatch Rec

A request was received via the organisers of the Box cart bash request for the use of the Hatch to hold a funfair and a beer tent. Clarification was presented at the May parish council meeting to members with all required documentation having been forwarded to the clerk prior to the meeting.

Resolved unanimously to grant permission for the use of the Hatch providing the weather conditions are favourable. Should adverse weather be experienced prior to the event a caveat will be in place to ensure vehicles do not enter the ground. A site inspection is to be undertaken three days prior to the event.

c) Old Rec

Following the request by the Scouts for a gate to be installed between the Skate park and the Scout hut for safe passage between the two, an order has been placed for its installation. Liaison has been held with the scouts to determine the most suitable location. The scouts have also confirmed that a key to the gate will be available to the Montessori Nursey so the children can access the facilities without the need to walk along the verge.

d) Wells Rec

No items to report.

e) Auclum Green

A question was raised in relation to fitness classes being held on parish land. The land is classified as a public open space, with the classes being provided with the intention of promoting health and wellbeing within the parish. As per rulings for Park Runs, it was considered inappropriate for a levy to be applied.

ii) **Tree Report**

Further works are scheduled for September in accordance with the parish council management plan.

iv) **To deal with any administrative issues for the Allotments:**

i) Common allotments

The fence running alongside Chapel path is to be assessed due to it being used as a cut through. The post and rail fencing from the front boundary is to be repositioned

and address the gap upon installation of the new VMex fencing on the Reading Rod boundary.

The parish handyman is to be asked to maintain all vacant plots to ensure they are kept in a presentable manner.

ii) Hatch allotments

The allotment rent collection day was held on Sunday 9th April at Burghfield Village Hall with the majority of plots having been paid.

The water trough has been repaired accordingly.

7. Parish Maintenance

i) To receive a report highlighting maintenance carried out within the parish during the previous month

The Clerk provided a verbal report to members highlighting the maintenance that had been carried out within the parish during the previous month.

ii) To note any items within the parish requiring action

Confirmation has been proved by The Willink Leisure Centre for a plaque to be erected in recognition of the successes of Chris Mears, the Olympic diver from Burghfield. The request is to be approved at the next full council meeting

Members present confirmed the location of two benches within the parish following prior approval, as being:

- Near the roundabout at Auclum Green
- Opposite Parkers Estate agents

8a) Parish owned Properties

a) Pavilion

i) To receive an update in relation to any issues affecting the pavilion

The underfloor heating has been repaired by the councils appointed plumber.

8b) Village Hall

i) To receive an update in relation to the daily operation of the village hall

Further to the council's success in applying for grant funding, the new projector and screen within the main hall are to be installed as soon as possible.

Further to an assessment of the tables within the village hall being undertaken to ascertain the numbers of varying heights, a total of 21 new tables are required. A quotation from GOPAK was presented for consideration by members. Proposed by Dr R Longton, seconded by Miss M Cresser and resolved unanimously to purchase the required tables at a maximum expenditure of £3,000. The small tables currently in the hall are to be transferred to the Pavilion for use at community events.

The toddler shed has been installed. Unfortunately, the shed has been supplied incorrectly requiring clarification from the council as to whether it can be turned 90 degrees.

Resolved **unanimously** to grant permission for the toddlers to turn the shed by 90 degrees to ensure the water runoff is directed at the drain. Proposed by Mr M Paterson-Borland, seconded by Dr R Longton and **resolved** unanimously.

Investigations continue with regard to the provision of a remote system for the control of the heating/air conditioning thermostats within the main hall. Hirers have been given free access to the control units to determine a suitable temperature during their hire period. The situation will continue to be monitored.

9. Matters for future discussion – Network router, verge cutting

10. Items for information only – No further items were raised for consideration.

Meeting closed at 21.25pm.