

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 20th October 2016 **Time:** 6.30pm
Place: Burghfield village hall committee room
Present: Mr P Lawrence Mr P Wilkins
Miss M Cresser Mr D Godding
Dr R Longton Mr T Ansell
Attending: Clerk to the Parish Council
Apologies: Mr D Godwin Mr C Greaves (Chair)
Mr R Hannington

1. To receive written requests for Disclosable Pecuniary Interest dispensations from members and verbal notification of any personal interests members present may have on any items on the agenda

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

2. Minutes of the last meeting of the Committee

The minutes of the last meeting of the Planning Committee held on 22 September and the draft minutes from the 13 October having been circulated, were confirmed a correct record and signed by the presiding Chairman.

3. Matters Arising on the Minutes

- i) The items identified for inclusion within the Parish Plan Refresh Questionnaire were presented to the Communications committee for their consideration.

4. Neighbourhood Plan

- i) To receive an update from the NDP Steering Committee and give consideration to any specific actions points raised by the Steering committee for progress

Dr R Longton provided a verbal update to members regarding the NDP Steering Committee and its progression to date. Questions were raised by members present in relation to the need for a specific Housing Needs Survey. Further investigations are being undertaken to determine whether WBC are able to provide the information required from their Strategic Market Analysis previously undertaken.

A request was presented by the committee for the NDP group to present a plan of action highlighting the format being followed, providing reassurance in relation to the various procedures being followed. Additional assistance is suggested to be sought from an external organisation specialising in the production of NDP's to assist the committee in moving forward.

Members suggested another newsletter article is submitted for inclusion in the December edition encouraging further community involvement.

5. Housing

- i) To submit observations on Planning Applications currently before the Committee

<u>App. No:</u>	<u>Location and Proposal</u>
1. 16/02727/HOUSE	Chicksgrove, School Road, Burghfield Single storey extension and existing flat roof dormer extended to rear elevation. Reduce size and change design to existing dormer windows on front elevation and new Velux window on front elevation. Modifications to existing front elevation. <i>Parish Council</i> No objection
2. 16/02762/HOUSE	Rosewood, Theale Road, Burghfield Front porch extension, side and rear two storey, rear single storey extensions. Following demolition of existing conservatory and workshop. <i>Parish Council</i> No objection

- ii) To receive and note any Planning Application Decisions received and deal with any other planning related matters

<u>PC Decision</u>	<u>Application no.</u>	<u>Description</u>	<u>WBC Decision</u>
No Objection	16/02085/FULC	Reading Quarry, Berrys Lane, Burghfield	GRANTED
No objection	16/02207/HOUSE	Dowber Gill, Springwood Lane, Burghfield	GRANTED
No Objection	16/01200/MINMAJ	Alan Hadley, Fenton House, Deans Copse Road	GRANTED
No Objection	16/01964/HOUSE	18 Myrtle Close, Burghfield Common	GRANTED
	16/02153/CERTP	1 Old Rectory Cottages, School Road	WITHDRAWN
	16/02230/HOUSE	Armswear, Theale Road	WITHDRAWN

Further to their presentation at the previous meeting, Burghfield Sailing Club forwarded a request to the committee for consideration to be given to expressing their support and understanding the Sailing Club as being an asset within the community to WBC.

Members **resolved** unanimously to write a letter of support for the Sailing Club, reiterating its true value within the community. The parish councils reasoning for objecting to the Burghfield Park application is to be confirmed as in relation to the housing, not the Sailing facilities being provided within the local area.

- iii) To consider any changes in Planning legislation and its impact upon Burghfield

Confirmation was provided by WBC that the Appeal Hearing for Mans Hill had been scheduled between the 1st and 4th November from 10.00am, Council Offices.

6. Transport

- i) To consider any Highway or Road Safety improvements for implementation within the parish

The white line painting at the junction of Omers Rise and Clayhill Road remains outstanding. The SLOW road warning also remains outstanding with members raising health & safety concerns. The items are to be reported again to WBC via the online system.

7. Green issues

- i) To give consideration to any green issues within the parish requiring action

Members were provided with an update in relation to the Feed-in tariff being obtained from the solar panels at the village hall. It was noted that the solar panels were performing better than originally expected resulting in the payback period having been reduced accordingly.

- ii) To receive an update in relation to BPC owned street lights and the LED replacement programme

The next phase of the installation of street lights has been confirmed with SSE with an installation date being determined for the New Year.

8. To receive an update in relation to Section 106 projects within the parish

Further to a meeting with WBC, the clerk provided an update to members regarding current, outstanding and potential Section 106 highways projects within the parish:

- 1) Man's Hill – investigations are underway to determine land ownership to ascertain whether a strip of footway could be installed.
- 2) Footpath between Clayhill Road & Pineridge Road – Confirmation has been provided that a handrail is to be installed to assist pedestrians, particularly in bad weather conditions.
- 3) Footpath between Springwood Lane & Bunces Lane – this is to be monitored as initial improvements have been undertaken by the developers at the previous Springwood Engineering site.
- 4) Footpath between St. Mary's Church & Reading Road – the overgrown and overhanging vegetation has been reported to WBC who are to contact the landowners requesting its removal.
- 5) Flooding issues on footpath between Pineridge Road and School Lane – this is to be monitored as the drains within the immediate area were cleared earlier this year.
- 6) Pathway at the Hatch – Further advice is being obtained as to the best solution to the flooding of the pathway. WBC to forward suggestions upon further investigation.

- 7) Corner of Reading Road & Sulhamstead Road – Repairs are to be undertaken to the kerbing and edge of carriageway on the junction of Reading Road and Sulhamstead Road, just prior to the Hatch.

The following suggestions were previously discussed as potential Section 106 projects and deferred by members. WBC Highways requested the projects be revisited accordingly:

- 1) Carriageway widening on the Reading side of Burghfield Canal Bridge
HGVs regularly over-run the edge of the carriageway in this location and cause damage to the kerbs and verge. Widening the carriageway would prevent this. Estimated cost £10,000 or less.
Members previously suggested the white lining be amended to the north of the bridge to enable only 1 car to wait at the lights instead of the current 3, with a view to allowing the passage of more vehicles during the light change. WBC advised this was not possible due to the spacing required. To be considered by members again as works required are to “improve” the area rather than repair. Sufficient funds are available to complete the improvement alongside the other projects being requested.
Members expressed concerns, questioning the immediate benefit to the local area in undertaking the works. **Resolved** unanimously to not request the works are carried out.
- 2) Upgrade the traffic signals at Sheffield Bottom Swing Bridge
Installing “MOVA” control system and traffic monitoring CCTV cameras to ensure the lights are more responsive to traffic and to allow the remote monitoring and operation of the lights and bridge. Estimated costs of £50,000 to be jointly funded by Section 106 allocated to Theale Parish, due to the canal being the boundary between the two parishes.
Members previously resolved that the project was not a priority but would be revisited during financial year 2016/2017. WBC has advised that designs have been requested as the controller is the oldest in the District. There are concerns that should the system will fail there is no option to purchase spare parts. It’s a case of “when” rather than “if”. Liaison is required with Theale Parish Council to approve the split in costs required for the project. Members **resolved** unanimously to await the outcome of the application submitted for Burghfield Park as this would have an immediate impact on the usage and requirements of the canal bridge and surrounding area.

9. **To determine future agenda items for discussion** – No items were identified by members present for future discussion.

10. **To receive items for information only**

Conclusion: The Chairman declared the meeting closed at 19.55pm

Chairman: