

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date:	Thursday 22nd September 2016	Time:	7.45pm
Place:	Burghfield village hall committee room		
Present:	Mr C Greaves (Chair)	Mr J Sayer	
	Miss M Cresser	Mr D Godding	
	Dr R Longton	Mr P Lawrence	
Attending:	Clerk to the Parish Council		
Apologies:	Mr R Hannington	Mr T Ansell	
	Mr P Wilkins	Mr D Godwin	

1. To receive written requests for Disclosable Pecuniary Interest dispensations from members and verbal notification of any personal interests members present may have on any items on the agenda

A written declaration had been received and noted from Mr P Lawrence in relation to item 9 ii) on the agenda with respect to planning application 16/0205/CERTP. As the application has been previously determined by WBC, Mr P Lawrence is not required to leave the room at the relevant point in the agenda.

2. Minutes of the last meeting of the Committee

The minutes of the last meeting of the Planning Committee held on 21 July and the draft minutes from the 8 September having been circulated, were confirmed a correct record and signed by the presiding Chairman.

3. Matters Arising on the Minutes

- i) All items are being updated within the main body of the agenda.

4. To receive a presentation from Burghfield Sailing Club

Members from Burghfield Sailing Club attended to promote the Club and its associated activities within the community to determine whether a joint approach between the Parish Council and the Sailing Club could be developed to support our Charitable and Junior Sailing ambitions over the coming years. Members of the committee thanked the sailing club for attending, showing their gratitude for the detailed explanation.

5. To review the Committee's Terms of Reference

The Clerk presented the draft Terms of Reference for the Infrastructure Committee to operate within to members present. A few minor points were raised with a request for an additional sentence advising that any other business identified as requiring action by the committee would be undertaken. Upon the amendments requested being incorporated, the committee **resolved** unanimously that the terms reflected the business to be transacted by the committee accurately. Proposed by Mr J Sayer, seconded by Miss M Cresser and **resolved** unanimously to accept the terms as presented.

6. Neighbourhood Plan

- i) To receive an update from the NDP Steering Committee and give consideration to any specific actions points raised by the Steering committee for progress

Dr R Longton provided a verbal update to members regarding the NDP Steering Committee and its progression to date, advising a meeting had been held with WBC to determine the level of support and assistance on offer. Further volunteers are being sought with an information point being provided at this weekend's Beer Festival.

7. To give consideration to the draft questions presented in preparation of the Parish Plan Refresh Questionnaire

Members present gave consideration to the draft questions presented by the Communications committee for the revised parish plan questionnaire to determine whether the remit of the Infrastructure committee had been represented accordingly. Some minor points were raised to be relayed to the Communications committee for incorporation.

- NDP – awareness and potential involvement

- Ensure questions asked are areas we can ensure we have influence or can change with sufficient funding available
- Roadside verges, footways and road signage rather than a generic heading of Highways maintenance

8. To identify and give consideration to any potential “community based” solution to the Anti-Social behaviour issues being experienced within the parish

Due to an increase in Anti-Social behaviour within the parish, each committee has been asked to identify any “community based” solutions that could be implemented to reduce crime and provide longer term strategies for addressing ASB. The Governance & Finance committee have suggested the assistance of a local specialist is enlisted to ascertain a tried and tested model action plan and strategy for consideration by members.

9. Housing

- i) To submit observations on Planning Applications currently before the Committee

<u>App. No:</u>	<u>Location and Proposal</u>
1. 16/02276/HOUSE	2 Kirton Farm Cottages, Pingewood
	Two open porches to the front of the house, a front bay and a porch to the rear.
<i>Parish Council</i>	<i>No Objection</i>

- ii) To receive and note any Planning Application Decisions received and deal with any other planning related matters

<u>PC Decision</u>	<u>Application no.</u>	<u>Description</u>	<u>WBC Decision</u>
Objection	16/01886/CERTP	The Bantam, Omers Rise	LAWFUL
No objection	16/02025/CERTP	21 Lamden Way, Burghfield Common	LAWFUL
No Objection	16/01249/HOUSE	9 Dewe Lane, Burghfield	GRANTED
Objection	16/01383/HOUSE	Field View, Theale Road, Burghfield	GRANTED
No objection	16/01561/HOUSE	St. Brides Cottage, Bunces Lane, Burghfield	GRANTED
No Objection	16/01650/FUL	Pinewood Service Station, Reading Road	GRANTED
No Objection	16/01649/ADV	Pinewood Service Station, Reading Road	GRANTED
No Objection	16/01473/FULD	Land to the side and rear of Greenways, Theale Road	REFUSED

- iii) To consider any changes in Planning legislation and its impact upon Burghfield

The Planning Inspectorate has written to advise consent has been granted for the improvement to the M4 Junctions 3 to 12 to a smart motorway.

10. Transport

- i) To consider any Highway or Road Safety improvements for implementation within the parish

Members were alerted to the release of the WBC Highways Winter Service Plan. WBC confirmed that no changes had been made to the snow, contingency and footway treatment networks.

Miss M Cresser requested confirmation be provided from WBC in relation to bus service 75 following its review in September.

- ii) To receive information received from WBC regarding the weight limit on Kirtons Farm Road

West Berks Council forwarded information relating to the weight limit for Kirtons Farm Road. The limit has been requested by WBC highways due to a large repair bill to address the damage caused by the volume of larger sized vehicles.

- iii) To receive information from WBC in relation to footway works for the Willink School Playing Fields

Details were forwarded by WBC regarding the scheduled footway works for the Willink School, Hollybush Lane. Members present expressed their approval at the planned works.

8.

Green issues

- i) To give consideration to any green issues within the parish requiring action

No further items were identified requiring action.

- ii) To receive an update in relation to BPC owned street lights and the LED replacement programme

The next phase of the installation of street lights is being discussed with SSE to determine an installation date. Upon completion members will identify the next stage of the project for implementation.

9.

To determine future agenda items for discussion -

10.

To receive items for information only

Conclusion: The Chairman declared the meeting closed at 21.00p.m

Chairman: