

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 23rd November 2017 **Time:** 7.30pm
Place: Burghfield village hall committee room
Present: Mr C Greaves (Chair) Mr D Godwin
Mr P Lawrence Dr R Longton
Miss M Cresser Mr D Godding
Mr D Kellaway Mr T Ansell
Attending: Clerk to the Parish Council 2 members of the public
Assistant Clerk, Mrs C Stroud
Apologies: Mr R Hannington

1. **To receive written requests for Disclosable Pecuniary Interest dispensations from members and verbal notification of any personal interests members present may have on any items on the agenda**

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

2. **Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Infrastructure Committee having been held on 2 November 2017 having been circulated, were confirmed a correct record and signed by the presiding Chairman.

3. **Matters Arising on the Minutes**

- i) All items are being dealt with at the relevant point in the agenda.

4. **Neighbourhood Plan**

- i) To receive an update from the NDP Steering Committee and give consideration to any specific actions points raised by the Steering committee for progress

Dr R Longton updated members of recent developments, including advice provided by WBC regarding the potential employment of planning consultants B Cornwell. Members present noted the advice sought, requesting a list of sites B Cornwell could potentially be interested in, is to be forwarded for consideration at the next scheduled meeting. Members present discussed the progress to date and the intended time frame for the development of the plan. The next meeting is scheduled for the 12th December 2017.

5. **Housing**

- i) To submit observations on Planning Applications currently before the Committee

<u>App. No:</u>	<u>Location and Proposal</u>
1. 17/03008/HOUSE	1 James Lane Removal of the previous summerhouse 2m x 2m and erection of a new summerhouse 3.04m x 2.44m Parish Council No objection
2. 17/02997/HOUSE	4 Auclum Close Single and two storey extension with internal alterations <i>Mr C Greaves declared an interest in this particular interest.</i> Parish Council No objection
3. 17/03025/HOUSE	24 Auclum Close, Burghfield Common Part single storey, part two storey side and rear extension <i>Mr C Greaves declared an interest in this particular interest.</i> Parish Council No objection
4. 17/03055/FUL	James Farm, James Lane, Grazeley

- Implement shed for agricultural machinery
- Parish Council** **Objection**
5. 17/02959/FUL 4 Moatlands Cottages, Mill Road
- Change of use form vacant land to residential land and erection of a garage
- Parish Council** **No objection**
6. 17/02968/HOUSE 3 Dauntless Road, Burghfield
- First floor extension above existing garage
- Mr P Lawrence declared an interest in this particular interest.*
- Parish Council** **No objection**
7. 17/02915/HOUSE The Old Stores, Post Office Lane
- Proposed conservatory to the front of the property
- Parish Council** **No objection**
8. 17/02783/FUL Motorway Service Area, Reading Services Westbound
- Erection of new drive through coffee shop with associated works
- Parish Council** **No objection**
9. 17/02948/FUL New House, Burghfield
- New garage and art studio
- Parish Council** **No objection**

- ii) To receive and note any Planning Application Decisions received and deal with any other planning related matters

<u>PC Decision</u>	<u>Application no.</u>	<u>Description</u>	<u>WBC Decision</u>
	17/02320/HOUSE	Little Acorns, School Lane	GRANTED
	17/02507/HOUSE	2 Bracken Way, Burghfield Common	GRANTED

- iii) Members present determined that powers be delegated to Mr C Greaves and Mr P Lawrence to review any planning applications received during the winter break. Should an application require all members to review, an extraordinary meeting will be scheduled accordingly.

6. Transport

- i) To consider any Highway or Road Safety improvements for implementation within the parish
- The SID is to be deployed during November at the previously approved sites.
- Concerns were raised in relation to Bunces Lane and the difficulty the emergency services experience in identifying the individual houses. Investigations are to be made as to how emergency services address the issue of poorly lit housing to determine whether any solutions can be identified for rural parishes.

7. Green issues

- i) To give consideration to any green issues within the parish requiring action
- No further items were identified requiring action at present.
- ii) To receive an update in relation to the WBC Waste Strategy and projected savings in withdrawing from the RE3 Waste Management Scheme
- Members were advised that the questions raised at the previous meeting had been submitted to WBC for their consideration. A detailed response is awaited.
- iii) To determine any specific infrastructure considerations in relation to the potential development of the Community Hub
- A further meeting has been scheduled with an architect to discuss the possibilities going forward. The Community Hub Committee will review initial proposals received to determine the specific architectural company suited to the project. Initial designs and drawing are to be presented to the parish council in the New Year.

8. To receive an update in relation to Section 106 projects within the parish and determine future projects

The Community Committee gave consideration to the recommendations presented

by the Infrastructure committee, confirming the following:

- A hardstanding area is installed on the corner of the Hatch and Sulhamstead Road
- To raise the pathway running through the Hatch recreation ground by 50mm, with sloped grassed sides to also be added to enable a clean and safe passage for pedestrians.
- Low level lighting is to be installed as part of the overall enhancement programme for the bridleway between Woodlands Ave and Stable Close.
- To not proceed any further with the request for an additional strip of footpath on Mans Hill.
- To request the barriers recently reinstated on Bunces Lane are re-positioned to enable a safer passage for pedestrians.
- To proceed with the recommendation for the installation of chevron signage at Hose Hill.

9. To consider any specific projects for inclusion within the revenue and capital estimates for financial year 2018/2019

Members present gave consideration to any specific projects for inclusion within the estimates for financial year 2018/2019:

- Footpath maintenance
- Community Hub development

10. To receive items for information only

Conclusion: The Chairman declared the meeting closed at 21.00pm