

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 25th June 2015 **Time:** 7.30pm

Place: Burghfield village hall committee room

Present: Mr C Greaves (Chair) Mr P Lawrence
Miss M Cresser Mr D Godwin
Dr R Longton Mr D Godding
Mr P Wilkins Ms A Trueman

Attending: Clerk to the Parish Council

Apologies: Mr R Hannington Mr J Sayer

1. To receive written requests for Disclosable Pecuniary Interest dispensations from members

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

2. Minutes of the last meeting of the Committee

The minutes of the last meeting of the Planning Committee held on 28 May and the draft minutes from the 11 June having been circulated, were confirmed a correct record and signed by the presiding Chairman upon clarification that both Mr Hannington and Mr Sayer had presented apologies for the meeting. The minutes were amended accordingly.

3. Matters Arising on the Minutes

- i) No matters were raised

4. To receive a presentation from the Senior Planning officer at WBC regarding Neighbourhood Planning

Ms E Alexander, Senior Planning Officer from West Berks Council gave a presentation to members regarding Neighbourhood Planning. Members gave their thanks for the information presented. A discussion is to be held at the next scheduled meeting to determine the suitability of the development of a plan for Burghfield.

5. Housing

- i) To submit observations on Planning Applications currently before the Committee

<u>App. No:</u>	<u>Location and Proposal</u>
1. 15/01194/COMIND	Garlands Junior School Regulation 4 – Section 73 – Application for removal of condition (5) Breeam of planning permission 14/02944/COMIND <i>Parish Council</i> No objection but comments submitted
2. 15/01457/FULD	Red Kite House, Reading Road Conversion of existing store/yard area to form staff accommodation and store/laundry area and single storey rear extension to existing dining room <i>Parish Council</i> No objection
3. 15/01419/HOUSE	Council Bungalows, Auclum Lane Single storey bedroom extension and wet room <i>Parish Council</i> No objection

- ii) To receive and note any Planning Application Decisions received and deal with any other planning related matters

<u>PC Decision</u>	<u>Application no.</u>	<u>Description</u>	<u>WBC Decision</u>
No Objection	15/00705/HOUSE	14 Council Bungalows, Auclum Lane	GRANTED
No Objection	14/03289/COMIND	Proposed Green Park Railway Station site	GRANTED

No objection **15/00648/HOUSE** Apple Cottage, Trash Green

GRANTED

No objection **15/00845/HOUSE** 24 St. Marys Way, Burghfield

GRANTED

WBC forwarded amended plans for application 15/00974/COMIND, relating to the Level Crossing, Ufton Lane, had been received. Comments are to be submitted prior to the 29th June for inclusion.

WBC forwarded additional drawings/amended plans for 14/03307/FULMAJ, relating to Springwood Engineering, Bunces Lane. Comments are to be forwarded as soon as possible.

iii) To consider any changes in Planning legislation and its impact upon Burghfield

The Neighbourhood Plan Officer from WBC, Elizabeth Alexander, provided a presentation to members highlighting the potential weight in Burghfield considering a Neighbourhood Plan.

iv) To confirm members attendance at WBC Planning workshops

Members were advised that their preferred dates for attendance at the WBC Planning workshops had been confirmed.

v) To discuss and give consideration as to whether any action is required following the presentation regarding Neighbourhood Plans

A full and detailed discussion is to be scheduled for the next full committee meeting.

6. Transport

i) To consider any Highway or Road Safety improvements for implementation within the parish

No improvements requiring immediate action were identified by members present.

ii) To receive an update in relation to the proposal to extend the Common Recreation Ground Car park

Following a site meeting with Cellweb, a specialist root protection system company, further meetings have been requested with approved contractors to advise on layouts and surfaces for the extension area. A letter is being draft for the immediate residents of Recreation Road requesting their feedback in relation to the proposed project. A progress report is to be presented at the next meeting.

iii) To acknowledge correspondence received from a local resident regarding Kirtons Farm Railway Bridge works

Members acknowledged the correspondence received from a resident in close proximity to Kirtons Farm Road and the subsequent response from WBC advising that a temporary weight restriction is to remain on the bridge. A public consultation is to be held in due course to determine support for a formal restriction being applied.

7. Green issues

i) To give consideration to any green issues within the parish requiring action

No issues requiring immediate action were identified.

8. Street Lighting

i) To receive an update regarding the street light trial in Goodwood Close.

A letter has been draft and is awaiting circulation to the residents of Goodwood Close for feedback in elation to the recently installed LED street lights.

9. To determine future agenda items for discussion – Cycle path from Burghfield to the canal bridge.

10. To receive items for information only

Conclusion: The Chairman declared the meeting closed at 21.05pm

Chairman: