

# BURGHFIELD PARISH COUNCIL

## Minutes of the Infrastructure Committee Meeting

**Date:** Thursday 28<sup>th</sup> April 2016 **Time:** 7.45pm

**Place:** Burghfield village hall committee room

**Present:**

Mr C Greaves (Chair)	Ms A Trueman
Mr P Lawrence	Mr D Godwin
Miss M Cresser	Mr P Wilkins
Dr R Longton	Mr D Godding
Mr R Hannington	Mr J Sayer

**Attending:** Clerk to the Parish Council

**Apologies:** None

**1. To receive written requests for Disclosable Pecuniary Interest dispensations from members and verbal notification of any personal interests members present may have on any items on the agenda**

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

**2. Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Planning Committee held on 25 February and the draft minutes from the 10 March having been circulated, were confirmed a correct record and signed by the presiding Chairman.

**3. Matters Arising on the Minutes**

- i) The recommendation to accept the Terms of Reference, as presented, for the formation of the NDP Steering Committee were presented and subsequently adopted by the full parish council at the April meeting.
- ii) The request for the "Give Way" sign to be replaced at Omers Rise has been submitted to WBC for their action.

**4. To receive an update regarding any potential impact within Burghfield following the release of the second phase of WBC Budget proposals**

Members were advised that following the approval of the revised WBC budget for financial year 2016/2017, concerns were raised in relation to the future of the library service and the Children's centre within Burghfield. The Governance & Finance committee are undertaking a full and detailed review to determine whether collaborative management of the facilities could be achieved to the benefit of the local community.

**5. Neighbourhood Plan**

- i) To receive an update from the NDP Steering Committee of progress to date  
Dr R Longton provided a verbal update to members regarding the formation of the NDP Steering Committee. Existing members are to encourage further participation from the wider community at the upcoming May Fayre.
- ii) To give consideration to any specific actions points raised by the NDP Steering committee  
Concerns had been previously expressed in relation to the wider community being fully aware of the intention to establish a steering committee. Reassurance was provided that the group proposes to recruit further members of the community at the upcoming May Fayre.

**6. Housing**

- i) To submit observations on Planning Applications currently before the Committee

**App. No:**

**Location and Proposal**

1. 16/00937/HOUSE

Devonia, Theale Road, Burghfield

Single storey living room extension with study and garage and reboarding existing elevations

- Parish Council*                      **No objection**
2. 16/00696/PASSHE                      **16 Coltsfoot Close, Burghfield Common**  
Single storey rear extension
- Parish Council*                      **No objection**
3. 16/00763/HOUSE                      **1 Old Rectory Cottages, School Road, Burghfield**  
Proposed extension into loft space
- Parish Council*                      **Objection**
4. 16/00935/HOUSE                      **133 Recreation Road, Burghfield Common**  
Single storey extension to rear and side of existing private dwelling to provide new bedroom and bathroom
- Parish Council*                      **No objection**
5. 16/00827/HOUSE                      **Aurora, Reading Road, Burghfield Common**  
Double storey side extension
- Parish Council*                      **No objection**
6. 16/00878/HOUSE                      **1 Loves Close, Burghfield Common**  
Construction of single storey front, single storey rear and first floor side extensions
- Parish Council*                      **No objection**

- ii) To receive and note any Planning Application Decisions received and deal with any other planning related matters

<u>PC Decision</u>	<u>Application no.</u>	<u>Description</u>	<u>WBC Decision</u>
<b>No Objection</b>	16/00549/DEMO	AWE Burghfield	<b>GRANTED</b>
<b>No objection</b>	16/00181/HOUSE	19 Clayhill Road	<b>GRANTED</b>
<b>No objection</b>	16/00361/HOUSE	45 Horseshoe Crescent	<b>GRANTED</b>
<b>No objection</b>	15/03469/HOUSE	12 Hanningtons Way	<b>GRANTED</b>

- iii) To consider any changes in Planning legislation and its impact upon Burghfield  
No further changes in legislation were raised for consideration or for information.

7. **Transport**

- i) To consider any Highway or Road Safety improvements for implementation within the parish  
Following a site visit, WBC has confirmed the lining along Clayhill Road requires repainting. The works have been added to the maintenance scheme which is due to commence this spring. The double lining outside the school, due to its level of visibility, will not be included within this round of works.  
  
A local resident forwarded their concerns to the council regarding speeding and the lack of signage along Hawksworth Road. Members present suggested Hawksworth Road takes priority in the next scheduled round of the Speed Indicator Device (SID) deployment.  
  
WBC is to be advised that a number of the roadside drains along both Clayhill Road and Sulhamstead Road are currently blocked. A request is to be presented for their clearance.
- ii) To update members following the receipt of correspondence from a local resident regarding the lack of road signs at Springwood Lane  
Members acknowledged correspondence received from a local resident expressing their concerns regarding the lack of a road sign exiting Springwood Lane onto Bunces Lane and the potential for accidents at the location. Clarification regarding ownership of Springwood Lane is being sought prior to any further consideration as to whether signage could be installed at the suggested location is given.

8. **Green issues**

- i) To give consideration to any green issues within the parish requiring action

No further items were identified requiring action.

- ii) To determine the specific areas within the parish the assistance of the scouts is to be sought for road sign cleaning

Burghfield Scouts have volunteered to undertake the cleaning of various road signs within the parish. The following locations were suggested as requiring immediate attention:

- White entrance gates to the village
- Street names within the main area of the parish
- Red BT phone boxes

**9. To provide an update in relation to the next phase of the LED Street Lighting upgrade within the parish**

The next phase of the LED street lighting project has been determined as Recreation Road. Dates of the installation are to be forwarded in due course.

**10. To determine future agenda items for discussion – SID deployment**

**11. To receive items for information only**

**Conclusion:** The Chairman declared the meeting closed at 20.45p.m.

**Chairman:**