

# BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at the Village Hall on **Thursday 16<sup>th</sup> April 2015**, commencing at 8.00p.m.

**Present:** Mr P Lawrence, Mr C Greaves, Mr D Godwin, Mr P Wilkins  
Miss M Cresser, Mr D Godding, Dr R Longton, Ms A Trueman, Mr R Hannington  
Mr N Morse, Mr B Neilson, Mr I McFarlane, Mr M Paterson-Borland

**In Attendance:** Clerk to the Parish Council, Village Hall Manager and 2 members of the public  
**Apologies:** Mrs A Gallagher, Mrs T Hipwell, Mr J Sayer

## Open Meeting

The low attendance and the absence of any questions resulted in a brief open meeting.

### 1. To receive any written requests for Disclosable Pecuniary Interest dispensations from Members

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest.

### 2. Minutes of the last Parish Council meeting

**Resolved** that the minutes of the meeting of the Parish Council held on 12 March 2015 be approved as a true and correct record and signed by the presiding Chairman.

### 3. Matters Arising on the Minutes

The Multi Use Games Area on the Common Recreation ground was installed and opened prior to the Easter break. The spring edition of the newsletter has been circulated. Installation of the Solar panels at the village hall is fully underway with completion scheduled for the beginning of next week.

### 4. Chairman's Report

The presiding Chairman gave a brief report on activities and events attended since the last meeting. The Chairman advised members that Network Rail are due to hold a drop in session on the 21<sup>st</sup> April at Ufton Nerve village hall regarding the potential improvements to the Ufton Nerve crossing.

### 5. District Council Report

Dr R Longton presented a brief verbal report to members highlighting specific concerns relating to Burghfield. A copy of the report is attached to the minutes for reference.

### 6. Village Hall

The Village Hall Manager forwarded a written report highlighting the activities at the hall during the previous month and presented the schedule of payments for March 2015, which are appended to the minutes.

### 7. To receive the minutes of the Infrastructure Committee meetings held on 12 March and the draft minutes of the meeting held on 26 March 2015 and approve the recommendations there in

It was **resolved** that the minutes of the Infrastructure Committee meeting held on 12 March and the draft minutes of the meeting held on 26 March 2015, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

### 8. To receive the minutes of the meeting of the Community Committee meeting held on 19 March 2015 and approve the recommendations there in

It was **resolved** that the minutes of the Community Committee meeting held on 19 March 2015, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

### 9. Reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed

Miss M Cresser attended the workshop held regarding the potential improvements to the level crossing at Ufton Nerve, providing members with a verbal report of items highlighted by those present. Miss M Cresser and Dr R Longton both attended the BNAG meeting providing a verbal report updating members present. Mr D Godwin attended the Police Engagement Day for speeding within the parish.

### 10. Financial Matters:

#### i. **Accounts Reconciliation as at 31<sup>st</sup> March 2015**

The accounts reconciliation statements for the month ending 31<sup>st</sup> March 2015 were received and noted being appended to the minutes.

#### ii. **Accounts for Payment.**

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**Resolved** that the items for payment shown on the list attached to the minutes be authorised for payment, such sums to be debited to the account of the Parish Council.

iii) **To confirm the allocation of members allowances**

Members were advised their councillor allowances for the current financial year had been allocated as requested.

11. **To approve the revised Standing Orders as presented**

Following review by the Governance & Finance Committee, the councils Standing Orders were previously amended to incorporate recent changes in legalisation. The revised document was presented to members for consideration. Members present were required to sign a declaration confirming they had read and reviewed the standing orders as presented.

Proposed by Mr I Macfarlane, seconded by Mr M Patterson-Borland and **resolved** unanimously that the revised standing orders be adopted for implementation as soon as possible.

12. **To approve the revised Financial Regulations as presented**

Following review by the Governance & Finance Committee, the councils Financial Regulations were previously amended to incorporate recent changes in legalisation. The revised document was presented to members for consideration. Members present were required to sign a declaration confirming they had read and reviewed the Financial Regulations as presented.

Proposed by Mr I Macfarlane, seconded by Mr C Greaves and **resolved** that the revised financial regulations be adopted for implementation as soon as possible.

13. **To confirm the arrangements for the May Fayre on 10<sup>th</sup> May 2014**

A rota for the manning of the Parish Council stall at the May Fayre is to be circulated to members.

All required information for display on the parish council stall is being progressed. Leaflets are to be formulated along for distribution at the May Fayre advising local residents of the work of the council.

14. **To confirm the details for the Annual Bike Ride on Sunday 15<sup>th</sup> June 2014**

All arrangements for the bike week event on Sunday 14th June are being progressed. Further details of the event can be viewed via [www.bikeweek.org.uk](http://www.bikeweek.org.uk). Volunteers to assist with the erection of the marquee and overall smooth running of the event were requested.

15. **To receive the PCSO report for March 2015 and consider any issues in relation thereto**

The PCSO partially funded activity report for March 2015 was presented and received by members present.

16. **To request any items or events from the Committee Chairman requiring any action or publicity by the Communications Committee**

No items were presented by committee chairman requiring action or publicity by the Communications Committee.

17. **Matters for future discussion**

No items were raised by members

18. **Clerks items for information**

Members were updated in regard to the meetings scheduled for the rest of the month:

23rd	Governance & Finance Committee	6.30pm
23rd	Infrastructure Committee	7.45pm
30 <sup>th</sup>	Communications Committee	7.00pm

The next full parish council meeting will be held on Thursday 14<sup>th</sup> May 2015.

The Chairman declared the meeting closed at 20.45pm