

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held in the West Wing, Village Hall on **Thursday 16th July 2015**, commencing at 7.45p.m.

Present: Mr P Lawrence, Mrs T Hipwell, Mr D Godwin, Mr P Wilkins, Mr R Hannington
Miss M Cresser, Mr D Godding, Dr R Longton, Ms A Trueman, Mr N Morse,
Mr B Neilson, Mr I McFarlane, Mrs A Gallagher, Miss L Morse
In Attendance: Clerk to the Parish Council, the Village Hall Manager and 3 members of the public
Apologies: Mr C Greaves, Mr J Sayer, Mr M Paterson-Borland and Mrs C Jackson-Doerge

Open Meeting

A local resident requested an update following their query at the previous month's meeting regarding a Lime tree bordering their property enquiring as to when it was in the schedule of works for pruning. The council advised the request had been considered at the community committee meeting in conjunction with the year's plan of works for all parish owned trees. The area in question will be addressed during autumn 2016.

A request was presented to members for use of the Common Recreation ground for a Beer Festival in September. Members raised a number of questions regarding the event for clarification purposes. The chairman advised the item would be discussed in further detail under point 11 of the agenda.

57. To receive any written requests for Disclosable Pecuniary Interest dispensations from Members

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest.

58. Minutes of the last Parish Council meeting

Resolved that the minutes of the meeting of the Parish Council held on 11 June 2015 be approved as a true and correct record and signed by the presiding Chairman.

59. Matters Arising on the Minutes

The Burghfield Bike Ride was extremely popular with over 400 people in attendance. Thanks were expressed to everyone who volunteered their services to ensure the event was successful.

The "Have a Field Day" held on Sunday 12th July proved to be very popular, especially for its first year, with over 200 people in attendance. Thanks were expressed to all who were involved and who helped on the day with the organisation.

The internal improvements have been completed at the pavilion with Café B having their first opening on Friday 10th July.

The Annual return documentation, and supporting paperwork, was prepared and submitted to the external auditor, Mazars, prior to the deadline date of the 30th June.

60. Chairman's Report

The presiding Chairman gave a brief report on activities and events attended since the last meeting. Mr P Lawrence wished to express thanks to everyone involved in both the Bike Ride and Have a Field Day.

61. District Council Report

A written report was forwarded by Mrs C Jackson-Doerge and read by the clerk, bringing members of the parish council up to date with Burghfield issues.

62. Village Hall

The Village Hall Manager forwarded a written report highlighting the activities at the hall during the previous month and presented the schedule of payments for June 2015, which are appended to the minutes.

63. To receive the minutes of the Infrastructure Committee meetings held on 11 June and the draft minutes of the meeting held on 25 June 2015 and approve the recommendations there in

It was **resolved** that the minutes of the Infrastructure Committee meeting held on 11 June and the draft minutes of the meeting held on 25 June 2015, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

64. To determine the arrangements for dealing with planning applications during the summer break

Resolved to delegate powers of decision to Mr C Greaves and Mr P Lawrence to deal with any planning applications submitted for comment during August. Should the volume of applications received be significant, consideration will be given to whether a meeting is required where a minimum of three members of the Infrastructure Committee will be in attendance. Proposed by Ms A Trueman, seconded by Mr D Godwin and **resolved** unanimously.

65. To receive the minutes of the meeting of the Community Committee meeting held on 18 June 2015 and approve the recommendations there in

It was **resolved** that the minutes of the Community Committee meeting held on 18 June 2015, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

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The process undertaken to determine the schedule of tree works required within the parish for the forthcoming year was reiterated to members of the parish council, highlighting the parish council's duty of care to prioritise public access areas.

66. To receive an update in relation to the transfer of ownership of Auclum Green and sign the transfer of ownership documentation

The lease, having been completed by the councils appointed solicitor, was presented for signature by the parish council for progression of the transfer of ownership for Auclum Green. The documentation was signed by the Chairman, countersigned by the clerk and witnessed by all present for presentation to the council's solicitor.

67. To give consideration to the request for the use of the Common Recreation ground on the 19th September for a Beer Festival

Members present gave consideration to the request presented for a beer festival to be held on the weekend of the 19th September at the Common Recreation Ground. Following considerable debate by members present, it was **resolved** unanimously to grant permission for a one day event only on the common recreation ground, providing it was in accordance with the criteria set by members with copies of all requested documentation presented as confirmation. Proposed by Miss L Morse, seconded by Mrs A Gallagher and **resolved** unanimously.

Resolved by members present to delegate powers to Mr D Godding, Mr D Godwin, Miss L Morse, Dr R Longton and Mr P Lawrence to ensure all criteria discussed by members as requiring full adherence is met to the satisfaction of the council prior to the event going ahead. Proposed by Mr P Lawrence, seconded by Mr N Morse and **resolved** unanimously.

Proposed by Mr P Lawrence, seconded by Ms A Trueman and **resolved** unanimously that Mr D Godding provides feedback after the event in relation to the organisers fully complying with the parish councils request.

68. Reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed

None.

69. Financial Matters:

i. Accounts Reconciliation as at 30th June 2015

The accounts reconciliation statements for the month ending 30 June 2015 were received and noted being appended to the minutes.

ii. Accounts for Payment.

Resolved that the items for payment shown on the list attached to the minutes be authorised for payment, such sums to be debited to the account of the Parish Council.

70. To request any items or events from the Committee Chairman requiring any action or publicity by the Communications Committee

No items were presented by committee chairman requiring action or publicity by the Communications Committee.

71. To receive the PCSO report for June 2015 and consider any issues in relation thereto

The PCSO partially funded activity report for June 2015 was presented and received by members present. A request is to be presented to the PCSO for attendance, at least on a quarterly basis, at parish council meetings.

72. Matters for future discussion

Footpath survey

73. Clerks items for information

Members were updated in regard to the meetings scheduled for the rest of the month:

23rd	Governance & Finance Committee	6.30pm
23rd	Community Committee	7.45pm
30th	Infrastructure Committee	7.30pm

The next full parish council meeting will be held on Thursday 10th September 2015.
The Chairman declared the meeting closed at 21.15pm