

# BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at Burghfield Village Hall on **Thursday 11<sup>th</sup> February 2016**, commencing at 7.45p.m.

**Present:** Mr P Lawrence, Mrs T Hipwell, Mr D Godwin, Mr I McFarlane, Mrs L Sharp  
Miss M Cresser, Dr R Longton, Ms A Trueman, Mrs A Gallagher, Mr C Greaves,  
Mr P Wilkins, Mr D Godding, Mr M Paterson-Borland, Mr N Morse  
**In Attendance:** Clerk to the Parish Council, the Village Hall Manager, District Cllr I Morrin and 4 members of the public  
**Apologies:** Mrs C Jackson-Doerge, Mr B Neilson, Mr J Sayer, Mr R Hannington

## **Open Meeting**

Mr D Mundy presented a request to the parish council for the area of land on the junction of Woodlands Ave and Birch Road is cleared and tidied. The chairman advised the land was privately owned and therefore required permission from the landowner. A letter requesting the area is cleared is to be forwarded accordingly upon clarification of the contact details for the landowner.

A further request was presented by Mr Mundy for all councillor phone numbers to be included in the newsletter. The chairman advised that space was limited within the newsletter; however, the clerk's details were listed to enable contact with the parish council directly.

Mr T Ansell identified himself to members present, expressing an interest in becoming a parish councillor. Mr Ansell gave an overview of the qualities and attributes he would be able to bring to the council. The chairman thanked Mr Ansell for his interest, explaining the procedure for co-option of members upon the council.

## **150. To receive any written requests for Disclosable Pecuniary Interest dispensations from Members**

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest.

## **151. Minutes of the last Parish Council meeting**

**Resolved** that the minutes of the meeting of the Parish Council held on 14 January 2016 be approved as a true and correct record and signed by the presiding Chairman.

## **152. Matters Arising on the Minutes**

As approved at the previous meeting, the precept request has been served upon West Berks Council for the forthcoming financial year.

Support for The Bantam public house to be included within West Berks Council "Asset of Community Value" listing.

## **153. Chairman's Report**

The presiding Chairman gave a brief report on activities and events attended since the last meeting

## **154. District Council Report**

District Cllr I Morrin presented a verbal update to members present regarding the second phase of budget proposals being considered by West Berks Council. Public consultation regarding the second phase is to run from Monday 15<sup>th</sup> February to 7<sup>th</sup> March. Members upon the council expressed a wish to hold an extraordinary meeting of the parish council on Thursday 3<sup>rd</sup> March to determine the specific comments for submission.

## **155. Village Hall**

The Village Hall Manager forwarded a written report highlighting the activities at the hall during January and presented the schedule of payments for January 2016, which are appended to the minutes.

## **156. To receive the minutes of the Infrastructure Committee meetings held on 14 January and the draft minutes of the meeting held on 28 January 2016 and approve the recommendations there in**

It was **resolved** that the minutes of the Infrastructure Committee meeting held on 14 January and the draft minutes of the meeting held on 28 January 2016, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

## **157. To receive the minutes of the meeting of the Community Committee meeting held on 21 January 2016 and approve the recommendations there in**

It was **resolved** that the minutes of the Community Committee meeting held on 21 January, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

# BURGHFIELD PARISH COUNCIL

**158. To receive the minutes of the meeting of the Communications Committee meeting held on 7 January 2016 and approve the recommendations there in**

It was **resolved** that the minutes of the Communications Committee meeting held on 7 January, a copy of which have been circulated to all members of the council, be approved and the recommendations there in be endorsed and adopted as presented.

**159. To give consideration to the recommendation presented by the Communications Committee for the introduction of a Parish specific app for mobile devices**

Members present gave consideration to the recommendation presented by the Communications committee for the introduction and production of a parish specific app for mobile devices. A verbal report detailing the set up and operation of the app was provided to members outlining the main features available. Proposed by Mr M Paterson-Borland, seconded by Mr N Morse and **resolved** by a majority vote, with 11 members voting in favour, 1 against and 1 abstention, to instruct The App Office to develop an app specific to Burghfield for mobile devices. A QR code is to be requested for advertising and display at the upcoming May Fayre. The clerk is to liaise closely with the developers to determine the features applicable to Burghfield.

**160. Reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed**

Miss M Cresser advised of her attendance at both the BNAG meeting and the Burghfield & Mortimer Volunteer Bureau.  
Dr R Longton advised of his attendance at the BNAG meeting, the Blands Trust Foundation meeting and a meeting held specifically for NAG chairman of which the minutes are to be circulated accordingly.

**161. Financial Matters:**

- i. **Accounts Reconciliation as at 31<sup>st</sup> January 2016**  
The accounts reconciliation statements for 31<sup>st</sup> January 2016 were received and noted being appended to the minutes.
- ii. **Accounts for Payment.**  
**Resolved** that the items for payment shown on the list attached to the minutes be authorised for payment, such sums to be debited to the account of the Parish Council.

**162. To give consideration to the request received by 1<sup>st</sup> Burghfield Scouts for involvement in the "Clean for the Queen" campaign scheduled for March 2016**

Members present gave consideration to the request from 1<sup>st</sup> Burghfield Scouts to get involved in the "Clean for the Queen" campaign. The Infrastructure committee presented a recommendation for road signs within the parish to be cleaned during the weekend period. **Resolved** unanimously to request the scouts undertake a clean of the road signs within the parish.

**163. To request any items or events from the Committee Chairman requiring any action or publicity by the Communications Committee**

No items were presented by committee chairman requiring action or publicity by the Communications Committee.

**162. To receive an update from the clerk regarding the PCSO role and potential contract renewal from April 2016**

The clerk updated members in relation to the PCSO contract renewal as of 1<sup>st</sup> April 2016. Discussions with Thames Valley Police have been initiated with a specific request presented for a three month extension to be applied to the existing contract to enable full discussions regarding the amendments for incorporation within the contract. A decision as to whether Mortimer wish to continue with the contract is still awaited.

**163. To receive the PCSO report for January 2016 and consider any issues in relation thereto**

The PCSO partially funded activity report for December 2015 was presented and received by members present.

**164. Matters for future discussion**

No matters were raised.

**165. Clerks items for information**

Members were updated in regard to the meetings scheduled for the rest of the month:

18 <sup>th</sup> Feb	Community Committee	7.30pm
25 <sup>th</sup> Feb	Governance & Finance	6.30pm
25 <sup>th</sup> Feb	Infrastructure Committee	7.30pm
3 <sup>rd</sup> March	Extraordinary meeting of the Parish Council	7.00pm

The next full parish council meeting will be held on Thursday 10<sup>th</sup> March 2016.  
The Chairman declared the meeting closed at 21.15pm