

# **BURGHFIELD PARISH COUNCIL**

**Clerk:** Mrs Cally Morris  
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP  
**Tel:** 0118 983 1748 **Email:** burghfieldclerk@gmail.com

## **NOTICE OF MEETING**

You are requested to attend a meeting of the **Community Hub Working Party Group** to be held in the village hall meeting room on:

**Date:** Thursday 17<sup>th</sup> January 2019 **Time:** 6.30pm  
**Place:** Burghfield village hall Committee room, West Wing

Cally Morris  
Clerk to Burghfield Parish Council

1. To receive members apologies for absence
2. To receive written requests for Disclosable Pecuniary Interest dispensations
3. Minutes of the last Meeting
  - i) To approve the Minutes of the last meeting of the Committee held on 8 November 2018
4. Matters Arising on the Minutes
5. To receive an update from the Clerk in relation to progress to date of the project
6. To receive an update from the Clerk in relation to a revised design of the Community Hub Hubs and discuss specific features identified
7. To progress applications for grant funding
8. To progress the business plan for implementation
9. To determine any Community Consultation required
10. Matters for Future Discussion
11. To determine the date for the next scheduled meeting
12. Items for information Only