

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
Tel: 0118 983 1748 Email: burghfieldclerk@gmail.com

NOTICE OF MEETING

You are requested to attend a meeting of the **Community Hub Working Party Group** to be held in the village hall meeting room on:

Date: Thursday 21st March 2019 **Time:** 6.30pm
Place: Burghfield village hall Committee room, West Wing

Cally Morris
Clerk to Burghfield Parish Council

1. To receive members apologies for absence
 2. To receive written requests for Disclosable Pecuniary Interest dispensations
 3. Minutes of the last Meeting
 - i) To approve the Minutes of the last meeting of the Committee held on 28 February 2019
 4. Matters Arising on the Minutes
 5. To receive an update from the Clerk of progress to date
 6. To receive an update from the architects in relation to any revisions to the internal or external design of the Community Hub
 7. To determine the schedule for progressing applications for grant funding
 8. To discuss the main objectives of the project for incorporation within the business plan and determine a schedule for completion
 9. To determine a schedule for further Community Consultation
 10. Matters for Future Discussion
 11. To determine the date of the next scheduled meeting
 12. Items for information Only
- Close of meeting