

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris

Burghfield Parish Council, PO Box 7381, Reading RG1 9XP

Tel: 0118 970 1754 Email: burghfieldclerk@gmail.com

NOTICE OF MEETING

You are requested to attend a meeting of the **Community Committee** to be held in the village hall meeting room on:

Date: Thursday 21st March 2019

Time: 7.45pm

Place: Burghfield Village hall Committee room

Cally Morris

Clerk to Burghfield Parish Council

To receive members apologies for absence

1. **To receive written requests for Disclosable Pecuniary Interest dispensations from members**

2. **Minutes of the last Meeting**

To approve the Minutes of the last meeting of the Committee held on Thursday 17 January 2019

3. **Clerks update**

4. **To receive an update in relation to the development of a Community Hub on the Common Recreation Ground**

5. **To update members on progress to date of the agreed S106 Open Spaces projects**

6. **Parish owned Properties**

a) Village Hall

- i) To receive an update in relation to the daily operation of the village hall
- ii) To consider quotations received for the partition doors within the hall
- iii) To give consideration to any internal modifications proposed to the village hall
- iv) To determine vacant slots within the hall for further promotion and revenue

b) Pavilion

- i) To receive an update in relation to any issues affecting the pavilion

7. **Conservation & Management of Open Spaces within the Parish**

i) Parish Recreation Grounds

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|---|---|
| a) Common – Request for use of toilets, Burghfest request | b) Hatch – Box Cart Bash, Outdoor Cinema |
| c) Old Rec – Residents correspondence re use, repairs required | d) Wells |

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e) Auclum Green

ii) Tree report

i) Update on tree works scheduled & completed within parish

ii) Emergency tree works within St. Mary's Churchyard

iii) Allotments

To deal with any administrative issues for the Allotments

i) To determine the arrangements for Rent Collection

ii) To give consideration to the recommendations presented by the Allotments Sub-Committee

iii) To give consideration to an increase in allotment rent for period 2019/2020, effective for next financial year.

8. Parish Maintenance

i) Willink Leisure Centre update and contribution

ii) To note any areas within the parish requiring maintenance

9. Matters for Future Discussion

10. Items for Information Only