



BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris

PO Box 7381, Reading RG1 9XP

Tel: 0118 983 1748 Email: burghfieldparishcouncil@gmail.com



NOTICE OF MEETING

You are hereby summoned to attend the meeting of the Parish Council to be held at the Village Hall on **Thursday 14th March 2019 commencing at 7.45pm** If you are unable to attend, please advise of your reason for non-attendance.

Date: Thursday 14th March 2019 **Time:** 7.45pm
Place: Burghfield Village Hall

Cally Morris
Clerk to Burghfield Parish Council

To receive members apologies for absence

1. To receive written requests for Disclosable Pecuniary Interest dispensations from members
2. To receive the minutes of the last Parish Council meeting held on 14 February 2019
3. Clerks update
4. To receive a report from the Chairman on any events attended since the last meeting and other matters of interest to Members
(This is also an opportunity for members to question the Chairman, but it is not a decision making item).
5. To receive a report from a District Councilor
6. To receive a report from the Village Hall Manager and the schedule of Village Hall payments for February 2019
7. To receive the minutes of the meeting of the Infrastructure Committee held on 14 February and the draft minutes from 28 February and approve the recommendations there in
8. To receive an update following the last NDP Steering Committee meeting and give consideration to any specific action's points raised
9. To receive the minutes of the meeting of the Community Hub Working Party held on 28 February 2019 receive a verbal update in relation to the potential development of a Community Hub
10. To receive the minutes of the meeting of the Governance & Finance Committee held on 7 February 2019 and approve the recommendations therein
11. To receive a verbal update in relation to the progression of the Community Hub
12. To receive an update in relation to the distribution of the Parish Questionnaire
13. To give consideration to the request for the parish council to support a Easter Egg Hunt on the Common Recreation Ground
14. To confirm the details for the April meeting and the Annual Parish Meeting
15. To give consideration to the arrangements proposed for the May Fayre 2019

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- 16. To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed.**
- 17. Financial Matters**
 - i) Bank Account Reconciliation Statement as at 28 February 2019.
 - ii) Accounts for Payment
- 18. To receive an update regarding ASB or policing issues within the parish and determine any action required**
- 19. Matters for Future Discussion -** To consider any matters accepted by the Chairman for discussion and/or inclusion on a future Council/Committee agenda. (Discussions will not be minuted)
- 20. Clerks items for information –** WBC District Conference, Election Nomination process
- 21. Closure of meeting**