

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
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NOTICE OF MEETING

You are requested to attend a meeting of the **Allotment sub-committee** to be held in the village hall meeting room on:

Date: Tuesday 5th March 2019 **Time:** 10.30am
Place: Burghfield Village Hall Committee room

Cally Morris
Clerk to Burghfield Parish Council

To receive members apologies for absence

- 1. To receive written requests for Disclosable Pecuniary Interest dispensations**
- 2. Minutes of the last Meeting**
- 3. To receive an update in relation to the potential provision of additional water troughs**
- 4. To receive an update following the inspection of the entrance to the Common Allotments**
- 5. To receive an update following site inspections**
- 6. To determine the date for the spring clean at the Common Allotments**
- 7. To determine the arrangements for a produce stall at the Macmillan coffee morning**
- 8. To confirm the arrangements for rent collection**
- 9. To confirm the ammendments regarding tenancy agreements**
- 10. To consider any other matters in regard to the administration of the allotments**
- 11. Matters for Future Discussion**
- 12. Items for Information Only**