

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
Tel: 0118 970 1754 Email: burghfieldclerk@gmail.com

NOTICE OF MEETING

You are requested to attend a meeting of the **Community Committee** to be held in the village hall meeting room on:

Date: Thursday 23rd May 2019 **Time:** 7.45pm
Place: Burghfield Village hall Committee room

Cally Morris
Clerk to Burghfield Parish Council

To receive members apologies for absence

1. To receive written requests for Disclosable Pecuniary Interest dispensations from members

2. Minutes of the last Meeting

To approve the Minutes of the last meeting of the Committee held on Thursday 21 March 2019

3. Clerks update

4. To receive an update in relation to the development of a Community Hub on the Common Recreation Ground

5. To update members on progress to date of the agreed S106 Open Spaces projects

6. **Parish owned Properties**

a) **Village Hall**

- i) To receive an update in relation to the daily operation of the village hall
- ii) To approve the recommendation for the installation of replacement partition doors within the hall
- iii) To give consideration to the proposal presented by the village hall manager to increase revenue
- iv) To receive an update in relation to the approved modifications to the village hall

b) **Pavilion**

- i) To receive an update in relation to any issues affecting the pavilion
- ii) To give consideration to the current CCTV arrangements and determine whether any modifications are required
- iii) To give consideration to the current access arrangements to the pavilion

7. **Conservation & Management of Open Spaces within the Parish**

i) **Parish Recreation Grounds**

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- a) **Common** - Annual inspection comments, Bike Ride arrangements
- b) **Hatch** - Annual inspection comments
- c) **Old Rec** – Annual inspection comments
- d) **Wells** - Annual inspection comments
- e) **Auclum Green** - Annual inspection comments, request re Boot camps

ii) Tree report

- i) Update on tree works scheduled & completed within parish
- ii) To receive an update in relation to the 5 Year Management plan for all tree's within the parish

iii) Allotments

To deal with any administrative issues for the Allotments

- i) To receive an update following Rent Collection
- ii) To give consideration to the recommendations presented by the Allotments Sub-Committee

8. Parish Maintenance

- i) To note any areas within the parish requiring maintenance
- ii) To give consideration to transferring the asset of the BT Phone Box at Bannister Road to Sulhamstead Parish Council
- iii) To review the hedging on Reading Road further to works undertaken by the tenant farmer

9. **Matters for Future Discussion**

10. **Items for Information Only**