

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
Tel: 0118 970 1754 Email: burghfieldclerk@gmail.com

NOTICE OF MEETING

You are requested to attend a meeting of the **Community Committee** to be held in the village hall meeting room on:

Date: Thursday 17th October 2019 **Time:** 7.45pm
Place: Burghfield Village hall Committee room

Cally Morris
Clerk to Burghfield Parish Council

1.10 Apologies for Absence

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

2.10 Declaration of any personal or financial interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

3.10 Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

4.10 Election of Vice-Chair

5.10 Minutes of the last Meeting

6.10 To approve the Minutes of the last meeting of the Committee held on Thursday

7.10 Clerks update

8.10 To update members on progress of previously agreed S106 Open Spaces projects

9.10 Parish owned Properties

a) Village Hall

- i) To receive an update in relation to the daily operation of the village hall
- iv) To receive an update in relation to the approved modifications to the West Wing

b) Pavilion

- i) To receive an update in relation to any issues affecting the pavilion

10.10 Conservation & Management of Open Spaces within the Parish

i) Parish Recreation Grounds

- a) **Common** – Ground condition
- b) **Hatch**

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- c) **Old Rec** – Repairs
- d) **Wells**
- e) **Auclum Green** – Request for Christmas tree

11.10 Environmental Impact within the parish

- i) To consider the ways in which the parish's environmental impact can be reduced
- ii) To determine any specific actions the committee can implement to reduce the environmental impact within the parish

12.10 Tree report

- i) Update on tree works scheduled & completed within parish
- ii) To receive an update in relation to the 5 Year Tree Management plan

13.10 Allotments

To deal with any administrative issues for the Allotments

- i) To receive a report from the allotments sub-committee representative
- ii) To give consideration to the recommendations presented by the Allotments Sub-Committee

14.10 Parish Maintenance

- i) To note any areas within the parish requiring maintenance
- ii) To receive and consider the proposal presented by Mr D Kellaway for Wildflower sowing within the parish (*supporting documentation provided*)
- iii) To receive the proposal from Cllr Hales for more seating within the parish
- iv) To receive the advice provided by the Bird Society following the request form Cllr Hales for bird and bat boxes to be erected within the parish

15.10 Matters for Future Discussion

16.10 Items for Information Only