

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
Tel: 0118 983 1748 Email: clerk@burghfieldparishcouncil.gov.uk

NOTICE OF MEETING

In accordance with the *Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b)* you are summoned to attend a meeting of the **Infrastructure Committee**. The meeting will be held on **Thursday 28th November 2019 at 7.00pm at Burghfield Village Hall**, Recreation Road, Burghfield RG7 3EN for the transaction of business as set out in the Agenda below.

Date: Thursday 2019 **Time:** 7.00pm
Place: Burghfield village hall meeting room

Cally Morris
Clerk to Burghfield Parish Council

1. Apologies for Absence

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

2. Declaration of any personal or financial interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

3. Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

4. Minutes of the last Meeting

To approve the Minutes of the last meeting of the Infrastructure Committee held 7 November 2019.

5. Clerks update

To receive an update in relation to the production of a Neighbourhood Plan

Consideration of Planning Applications

i) To submit observations on planning applications currently before the committee:

18/03014/OUTMAJ	Land at Junction with Clayhill Road and Sulhamstead Road, Burghfield	Erection of 40 dwellings (24 market and 16 affordable) together with access (both vehicular and pedestrian) to Clayhill Road, provision of open space and landscaping. Matters for consideration Access.
19/02811/HOUSE	3 Pingewood Close, Burghfield, Reading RG30 3XT	Two storey side extension

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19/02776/HOUSE	7 Stones Walk, Burghfield Common, Reading RG7 3JA	Two storey side extension
19/02792/FUL	Adjacent Parish: 25 Abbots Road, Burghfield Common	Extension to existing front, side and rear boundary to the property to include open space involving a change of use to garden amenity space and erection of new fence with landscaping to form new boundary

ii) **To receive and note any planning decisions received**

19/02590/NONMAT	Devonia, Theale Road, Burghfield, Reading	Nonmaterial amendment to approved planning permission 16/00937/HOUSE - Single storey living room extension with study and garage and re-boarding existing elevations. Amendments: (1) - Clarification of window locations to suit new interior layout, (2) - clarification of roof detail due to errors on approved drawings, (3) - reduction to garage space, and change to front elevation to improve aesthetics, (4) - window & door colour finish change, from brown to grey (5) - finish change to external walls, all timber cladding to existing parts to be removed, timber sub frames to be insulated and clad with ply for render finish, (6) - extension to be built in block work, with external render to finish
19/02399/HOUSE	The Beeches, Theale Road, Burghfield, Reading	Proposed single storey rear/side extension to replace existing conservatory (to be demolished). Proposed rear first floor balcony overlooking garden with side screen. New glazed doors and window arrangement to rear bedroom. Proposed pergola garden structure over rear seating area. Proposed part Ground Floor conversion of existing garage structure and enhanced First Floor for Study/Office area with new roof Velux.
19/02354/CERTP	Manor Fields The Hatch Burghfield Reading	Conversion of first floor garage loft space into habitable accommodation
19/02078/FULD	Tara, Reading Road, Burghfield Common	Retrospective Subdivision into two dwellings

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19/02307/HOUSE	Postgate, Springwood Lane, Burghfield Common, Reading	Kitchen extension
19/02207/FULD	Sunnyside Village Stores, Reading Road, Burghfield Common	Erection of two bedroom flat over shop

iii) **To deal with any other planning related matters**

- a) To give consideration to the process for reviewing the Village Design Statement.
- b) Nominations for inclusion on the Local Listing of Heritage Assets in West Berkshire - October 2019

6. To receive an update in relation to Section 106 projects within the parish

7. Transport

- i) To consider any Highway or Road Safety improvements within the Parish
- ii) To receive an update following the recent deployment of the SID within the parish
- iii) To note the correspondence from a local resident in relation to speeding on Reading Road

8. Environmental Impact within the parish

- i) To give consideration to the ways in which the parish's environmental impact can be reduced
- ii) To determine any specific actions the committee can implement to reduce the environmental impact within the parish

9. Parish Maintenance Issues

- i) To receive a report highlighting maintenance carried out during the previous month
- ii) Footpaths & Bridleways within the parish
- iii) To note any items within the parish requiring action

10. Safer Communities

- i) Policing & Anti-social behaviour issues

11. Matters for Future Discussion

12. Items for Information Only