



NOTICE OF MEETING

You are hereby summoned to attend the meeting of the Parish Council to be held at the Village Hall on **Thursday 10th October 2019 commencing at 7.45 p.m.** If you are unable to attend, please advise of your reason for non-attendance.

Date: Thursday 10th October 2019 **Time:** 7.45pm
Place: Burghfield Village Hall

Cally Morris
Clerk to Burghfield Parish Council

- 1.10 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council**
- 2.10 Declaration of any personal or financial interests**
In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).
- 3.10 Applications for Dispensations**
To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.
- 4.10 To receive the minutes of the last Parish Council meeting held on 12th September 2019**
- 5.10 Clerks update**
- 6.10 To receive a report from the Chairman on any events attended since the last meeting and other matters of interest to Members.**
(This is also an opportunity for members to question the Chairman, but it is not a decision-making item).
- 7.10 To receive a report from a District Councillor**
- 8.10 To receive the report from the Village Hall Manager and the schedule of Village Hall payments for September 2019**
- 9.10 To receive the minutes of the meeting of the Infrastructure Committee held on 12 September and the 26 September 2019 and approve the recommendations therein**
- 10.10 To receive the minutes of the meeting of the Community Hub Committee held on 19 September 2019 and approve the recommendations therein**
- 11.10 To receive a verbal update in relation to the provision of a Community Hub**
- 12.10 To receive the minutes of the meeting of the Governance & Finance Committee held on 19 September 2019 and approve the recommendations therein**

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris
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- 13.10 To give consideration to the proposal presented by the Governance & Finance committee for an amendment to the Standing Orders to enable individual councillors to request a named vote on an agenda item**
 - 14.10 To receive the councils Risk Assessment documentation for the current financial year**
 - 15.10 To receive the minutes of the meeting of the Communications Committee held on 26 September 2019 and approve the recommendations therein**
 - 16.10 To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed**
 - 17.10 To give consideration to any proposals or specific actions identified by the various committees serving upon the council in relation to environmental issues within the parish**
 - 18.10 Financial Matters**
 - i) Bank Account Reconciliation Statement as at 30 September 2019
 - ii) Accounts for Payment
 - 19.10 To receive an update regarding ASB or policing issues within the parish and determine any action required**
 - 20.10 Matters for Future Discussion - *To consider any matters accepted by the Chairman for discussion and/or inclusion on a future Council/Committee agenda. (Discussions will not be minuted)***
 - 21.10 Clerks items for information**
- Close of meeting**