

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
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NOTICE OF MEETING

You are requested to attend a meeting of the **Community Hub Working Party Group** to be held in the village hall meeting room on:

Date: Thursday 16th January 2020 **Time:** 6.30pm
Place: Burghfield village hall Committee room, West Wing

Cally Morris
Clerk to Burghfield Parish Council

- 1.10 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council**
 - 2.10 Declaration of any personal or financial interests**
In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).
 - 3.10 Applications for Dispensations**
To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.
 - 4.10 Minutes of the last Meeting**
 - i) To approve the Minutes of the last meeting of the Committee held on 17 October 2019
 - 5.10 Clerks update**
 - 6.10 To receive an update following the feasibility study undertaken to investigate the potential for extending the village hall**
 - 7.10 To receive revised plans for the provision of a community space at the pavilion**
 - 8.10 To identify any further alternative solutions to meet the needs of the community as identified within the parish questionnaire**
 - 9.10 To discuss the provision of a pop-up café**
 - 10.10 To discuss the progression of a business plan**
 - 11.10 Matters for Future Discussion**
 - 12.10 Items for information Only**
 - 13.10 to determine the date of the next scheduled meeting**
- Close of meeting**