

# BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris  
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP  
Tel: 0118 970 1754 Email: burghfieldclerk@gmail.com

## NOTICE OF MEETING

You are requested to attend a meeting of the **Community Committee** to be held in the village hall meeting room on:

**Date:** Thursday 23<sup>rd</sup> January 2020 **Time:** 7.45pm  
**Place:** Burghfield Village hall Committee room

Cally Morris  
Clerk to Burghfield Parish Council

### **1.10 Apologies for Absence**

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

### **2.10 Declaration of any personal or financial interests**

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

### **3.10 Applications for Dispensations**

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

### **4.10 Minutes of the last Meeting**

**5.10** To approve the Minutes of the last meeting of the Committee held on Thursday 17 October 2019

### **6.10 Clerks update**

**7.10 To update members on progress of previously agreed S106 Open Spaces projects**

### **8.10 Parish owned Properties**

#### **a) Village Hall**

- i) To receive an update in relation to the daily operation of the village hall
- ii) To give consideration to a deposit being applicable for all hirers
- iii) To give consideration to modifications to the village hall entrance

#### **b) Pavilion**

- i) To receive an update in relation to any issues affecting the pavilion

### **9.10 Conservation & Management of Open Spaces within the Parish**

#### **i) Parish Recreation Grounds**

- a) **Common**
- b) **Hatch**

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c) **Old Rec**

d) **Wells**

e) **Auclum Green**

ii) Proposed extinguishment of public footpath Burghfield 3, Moatlands Cottages, Burghfield RG30 3TA

iii) West Berkshire Council: Consolidated Definitive Map

## **10.10 Environmental Impact within the parish**

i) To consider the ways in which the parish's environmental impact can be reduced

ii) To determine any specific actions the committee can implement to reduce the environmental impact within the parish

## **11.10 Tree report**

i) Update on tree works scheduled & completed within parish

ii) Tree works required within Badgers Glade

iii) To discuss future tree planting within the parish

## **12.10 Allotments**

### **To deal with any administrative issues for the Allotments**

i) To receive an update in relation to any administrative issues for the allotment sites

ii) To give consideration to a Produce show

## **13.10 Parish Maintenance**

i) To note any areas within the parish requiring maintenance

ii) To receive an update following the proposal for Wildflower sowing within the parish

iii) To receive an update following the proposal for bulb planting within the parish

## **14.10 Matters for Future Discussion**

## **15.10 Items for Information Only**