



NOTICE OF MEETING

In accordance with the *Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b)* you are summoned to attend a meeting of the Burghfield Parish Council. The meeting will be held on **Thursday 13th February 2020 at 7.45pm at Burghfield Village Hall**, Recreation Road, Burghfield RG7 3EN for the transaction of business as set out in the Agenda below.

Cally Morris
Clerk to Burghfield Parish Council

- 1.02 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council**
- 2.02 Declaration of any personal or financial interests**
In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).
- 3.02 Applications for Dispensations**
To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.
- 4.02 To receive a presentation from Burghfield Football Club**
- 5.02 To receive the minutes of the last Parish Council meeting held on 14th November 2019**
- 6.02 Clerks update**
- 7.02 To receive a report from the Chairman on any events attended since the last meeting and other matters of interest to Members**
- 8.02 Questions to the chairman previously submitted in writing**
- 9.02 To receive an update of progress to date from the NDP Steering Committee and a budget & timescale estimate for completion of the overall document**
- 10.02 To receive a report from a District Councillor**
- 11.02 To receive the report from the Village Hall Manager and the schedule of Village Hall payments for February 2020.**
- 12.02 To receive the minutes of the meeting of the Infrastructure Committee held on 9 January and the draft minutes from 23 January 2020 approve the recommendations therein**
- 13.02 To receive the minutes of the meeting of the Community Hub Working Party held on 16 January 2020 receive a verbal update in relation to the potential development of a Community Hub**

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris
PO Box 7381, Reading RG1 9XP
Tel: 0118 983 1748
Email: clerk@burghfieldparishcouncil.gov.uk



- 14.02 To receive the minutes of the meeting of the Community Committee held on 23 January 2020 and approve the recommendations therein**
- 15.01 To receive the minutes of the meeting of the Communications Committee held on 16 January 2020 and approve the recommendations therein**
- 16.02 To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed**
- 17.02 To consider any proposals or specific actions identified by the various committees serving upon the council in relation to environmental issues within the parish**
- 18.02 Financial Matters**
 - i) Bank Account Reconciliation Statement as at 31 January 2020
 - ii) Accounts for Payment
- 19.02 To receive an update regarding ASB or policing issues within the parish and determine any action required**
- 20.02 Matters for Future Discussion - To consider any matters accepted by the Chairman for discussion and/or inclusion on a future Council/Committee agenda. (Discussions will not be minuted)**
- 21.02 Clerks items for information**
 - Close of meeting**