

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 27th January 2020 **Time:** 7.45pm

Place: Committee room, Burghfield Village Hall

Present: Mr C Greaves Mr T Ansell
Mr G Harris Mr D Kellaway
Miss M Cresser Dr R Longton
Mrs J Ansell Mr P Lawrence
Mr D Godwin (arrived 19.50)

Apologies: Mr I Morrin

The Chairman opened the meeting by reiterating that questions from parishioners were at his discretion and that a total of 15 minutes would be allocated accordingly. The chairman, to ensure fairness for all residents in attendance, stated that a maximum time of 3 minutes was allocated to each individual. The session would close after 15 minutes to ensure all remaining business upon the agenda could be transacted. Residents were reminded that upon closure of the question time, they were in attendance in an observational capacity only and to not cause a disturbance.

Due to no members of the public being present, the proceedings of the meeting commenced at 19.45pm.

1.02 Apologies for Absence

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council.

Resolved unanimously to accept the apologies as presented from Mr I Morrin.

2.02 Declaration of any personal or financial interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

There were no items upon the agenda that necessitated a member to declare a personal or financial interest.

3.02 Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

There were no items upon the agenda that necessitated a member to present a written request for dispensation of a disclosable pecuniary interest.

4.02 Minutes of the last Meeting

The Minutes of the meeting of the Infrastructure Committee held on 13 February and the draft minutes from 23 January 2020 were confirmed a correct record and signed accordingly.

5.01 Clerks update

The Clerk advised that all items are being dealt with at the relevant point in the agenda.

6.01 To receive an update in relation to the production of a Neighbourhood Plan

BURGHFIELD PARISH COUNCIL

Members received the updated project plan from the NDP group Chairman of progress to date, highlighting the following points:

Attendance at the West Berkshire Council Workshop identifying the HELA sites, a review of the boundary of the parish, determining that trees are retained where possible within the parish and a start in the progression of the document overall with 2 out of the 14 chapters having been draft.

Concerns were raised in relation to the analysis of the freestyle answers from the questionnaire and how the analysis would be documented to provide the evidence base necessary prior to the various chapters of the document being draft. Following discussion, members presented a request for the NDP committee to regroup and establish the process for the analysis of the questionnaire in the first instance. Upon the detailed analysis being completed, the chapters are to be developed incorporating the evidence obtained.

7.01

Consideration of Planning Applications

- i) To submit observations on planning applications currently before the committee:

19/01308/FULD APPEAL	1 Burghfield Bridge, Burghfield, Reading	Erection of a new dwelling
Parish Council Information only		
20/00443/HOUSE	Barnyards, White House Green, Sulhamstead	Proposed velux windows to front elevation of existing pitched roof, replacement doors and glass panels to rear elevation, and creation of off-road car parking area
Parish Council No objection (resolved by a majority vote)		

- ii) To receive and note any planning decisions received

18/03014/OUTMAJ DISMISSED	Land at Junction with Clayhill Road and Sulhamstead Road, Burghfield	Appeal Reference: APP/W0340/W/19/3234882 Erection of 40 dwellings (24 market and 16 affordable) together with access (both vehicular and pedestrian) to Clayhill Road, provision of open space and landscaping. Matters for consideration Access.
19/02994/HOUSE GRANTED	4 New Cottages, Reading Road, Burghfield, Reading RG30 3RH	Proposed two storey side and rear extension (Reduced scheme from approved 19/00288/HOUSE)
19/02934/HOUSE GRANTED	Devonia, Theale Road, Burghfield, Reading RG30 3TP	Single storey kitchen, dining and living room extension with garage. Adjusting the 2 existing roof sections to line through. Updating existing external timber cladding to a render finish, to match the proposed extension. Replacing all existing windows and doors currently in a brown finish to a grey finish
19/02991/COND11 APPROVED	Land Adjacent To Primrose Croft, Reading Road, Burghfield Common, Reading	Application for approval of details reserved by conditions 19 (lighting strategy) and 25 (travel information pack) of application 16/01685/OUTMAJ (Outline planning application for 28 dwellings. Matters to be considered: Access. Matters reserved: Appearance,

BURGHFIELD PARISH COUNCIL

19/03006/CERTP LAWFUL	1 Saxby Close Burghfield Common Reading	Landscaping, Layout and Scale). Loft conversion with addition of rear dormer.
19/02919/COMIND GRANTED	The Willink School, School Lane, Burghfield Common, Reading, RG7 3XJ	Erection of new 2 storey classroom extension to G Block and single storey extension to A Block. Additional 19 parking and 101 cycle spaces, with associated landscape works
19/02931/COND1 APPROVED	16 Goodwood Close, Burghfield Common	Application for approval of details reserved by Condition 5 - Boundary Treatment, 6 - Waste/Spoil Disposal and 10 - Construction Method Statement of planning permission 19/02027/HOUSE.
19/02893/FUL GRANTED	Garland School Caretakers Bungalow 46 Clayhill Road, Burghfield Common, Reading RG7 3HG	Change of use of the existing caretakers house to be used for a small SEN Unit

iii) **To deal with any other planning related matters**

a) **To receive an update following the HELA from West Berkshire Council**

Members were alerted to the recent HELA document released by West Berks Council, specifically the interactive map available for viewing via their website. Members were encouraged to view the map to consider the identified sites accordingly. Members considered the request from West Berkshire Council to review the settlement boundaries within the parish. Comments are to be circulated via email prior to the 19th March and considered at the next scheduled meeting.

Members noted the Newsletter received from West Berks Council relating to the Local Plan, acknowledging the extent of information contained within.

6.01 To receive an update in relation to Section 106 projects within the parish

Members were advised that the projects approved at the previous infrastructure meeting were submitted for consideration by West Berks Councils.

7.01 Transport

i) **To consider any Highway or Road Safety improvements within the Parish**

Following a request from Miss M Cresser at the previous meeting, members present gave consideration to a potential speeding reduction on the Reading Road and Clayhill Road between the village and Burghfield Common. Communication is to be held with West Berks to determine what progress can be established in pursuing a reduction in speed limits.

Members gave consideration to the request presented at the February parish council meeting by concerned parents regarding inconsiderate parking, and speeding, outside Garlands and Mrs Bland's primary schools. The action points raised for implementation by the parish council are to be undertaken accordingly and are supported by the committee.

Mr T Ansell presented members with information from TFL (Transport for London) relating to the reduction in enforceable speed limits within central London from 30mph to 20mph. Further investigations are to be made as to potential areas within the parish for instigating a reduction, specifically surrounding the local schools.

BURGHFIELD PARISH COUNCIL

- ii) To determine further dates and locations for the deployment of the SID within the parish

Members determined the following locations for the next deployment of the SID (Speed Indicator Device):

Clayhill Road, Reading Road, Theale Road and to be set at 40mph during April.

8.01 Safer Communities

- i) Policing & Anti-social behaviour issues

Mr G Harris circulated the recent crime figures to members, identifying that crime within the parish had been low.

9.01 Parish Maintenance Issues

- i) To receive a report highlighting maintenance carried out during the previous month

The parish handyman has undertaken the majority of the hedge cutting required within the parish. Clearance works required at the Hatch allotments has also been completed.

- ii) Footpaths & Bridleways within the parish

The request was presented to WBC for the drainage on the pathway between Bunces Lane and Springwood Lane is investigated, advising that the surfacing laid during the summer had been washed away in the recent weather.

A request to be presented to West Berks Council for the vegetation to be cut back on Clayhill Road. A further request is to be presented for the vegetation to be addressed on Reading Road.

Members requested a letter be sent to the house on the corner of Theale Road and Reading Road regarding their overgrown hedge causing an obstruction.

- iii) To note any items within the parish requiring action

To support the parish councils drive for green initiatives within the parish, and its acknowledgement of West Berks Council having declared a climate emergency, a request is to be forwarded for improvements works to be undertaken on the cycle way between Reading and Burghfield, particularly as the path forms part of the national cycleway route.

10.01 Matters for Future Discussion – HELA Settlement boundary, Reduction in speed

11.01 To receive items for information only – no further items

Conclusion - The Chairman declared the meeting closed at 21.00pm