

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 28th March 2019 **Time:** 7.00pm

Place: Burghfield village hall committee room

Present: Mr C Greaves (Chair) Mr T Ansell
Mr P Lawrence Mr D Godding
Mr D Godwin Mr D Kellaway
Miss M Cresser Dr R Longton

Attending: Mrs C Morris (Parish Clerk) Assistant Clerk, Mrs C Stroud

Apologies: All members were present

1. To receive written requests for Disclosable Pecuniary Interest dispensations from members and verbal notification of any personal interest's members present may have on any items on the agenda

There were no items upon the agenda that necessitated a member to present a written request for dispensations of a Disclosable Pecuniary Interest.

2. Minutes of the last meeting of the Committee

The minutes of the last meeting of the Infrastructure Committee having been held on 14 March and the draft minutes of 28 February 2019 having been circulated, were confirmed a correct record and signed by the presiding Chairman.

3. Matters Arising on the Minutes

- i) A request for volunteers for the Speedwatch initiative has been included within the parish questionnaire.
- ii) WBC were asked to clarify the periods of time the SID could be requested within the parish for use.

4. Neighbourhood Plan

- i) To receive an update from the NDP Steering Committee and give consideration to any specific action points raised by the Steering committee for progress

A verbal report was provided by parish council representatives to members of recent developments, advising the committee, specifically in relation to the progression of the questionnaire. Representation from the NDP is to be present at the Annual Parish Meeting scheduled for Thursday 11th April, 2019.

5. Housing

- i) To submit observations on Planning Applications before the Committee

<u>App. No:</u>	<u>Location and Proposal</u>	<u>PC Decision</u>
19/00644/HOUSE	Fircroft, School Lane, Burghfield Common	Proposed single storey extension to form new garden room, utility room and w/c No objection

- ii) To receive and note any Planning Application Decisions received matters

<u>Application no.</u>	<u>Description</u>
18/03291/HOUSE GRANTED	26 Clayhill Road, Burghfield Common First floor extension, two storey rear extension, detached garage at the

18/03274/HOUSE GRANTED	3 The Old Smithy, The Hatch, Burghfield	front of the dwelling First storey front extension
18/03014/OUTMAJ REFUSED	Land at Junction with Clayhill Road and Sulhamstead Road, Burghfield	Erection of 40 dwellings (24 market and 16 affordable) together with access (both vehicular and pedestrian) to Clayhill Road, provision of open space and landscaping. Matters for consideration Access.
18/02465/FUL GRANTED	31-33 Clayhill Road, Burghfield Common	Erection of part single part two storey extension to the rear of the application site and other external alterations
18/03284/HOUSE GRANTED	17 Sulhamstead Road, Burghfield	Two storey and ground floor extensions to rear garage conversion, new higher roof (flat roof lantern) installed over existing rear extension and associated works.
18/02527/FULMAJ GRANTED	1 Great Auclum Place, Burghfield Common	Section 73A: Variation of conditions 7 'to allow the builder easy access' and 8 'to not shut the gates whilst building' of previously approved application 141969. Demolition of Great Auclum House + out buildings and construct 10 terraced houses garage and parking
18/02511/FUL GRANTED	Green Farm, Theale Road, Burghfield, Reading	Proposed realignment of an agricultural trackway onto existing road access
18/03027/COND1 APPROVED	Land Adjacent to Primrose Croft, Reading Road, Burghfield Common, Reading	Application for approval of details reserved by condition 7: Access details, 8: Visibility splays, of permission 16/01685/OUTMAJ.
18/03040/FUL GRANTED	Burghfield St Marys C.E Primary School, Theale Road, Burghfield	Provision of a new outdoor classroom

18/03042/HOUSE GRANTED	1 Gaston Villas, Firs End, Burghfield Common	Single storey side extension to widen the existing rear extension and allow internal alterations to enlarge and improve the current layout
18/03035/ADV GRANTED	Co-Operative Food 31-33 Clayhill Road, Burghfield Common	Various signage

iii) **To deal with any other planning related matters**

a) **To receive an update regarding Miller Homes and the provision of an Open Space at Firlands**

Further to Miller homes being advised of the development falling within the parish of Sulhamstead, not Burghfield, WBC also advised of an error in the issue of the relevant paperwork. WBC and the developer are in liaison to determine where the offer of the Open Space is to be presented.

Correspondence was presented by members from ET Planning requesting engagement in relation to a new residential development scheme on land adjacent to Theale Lakes for 9 affordable homes. Members determined that an invitation would be extended to the developers at the next scheduled meeting to hear their proposals.

b) **To discuss progress to date of the NDP and the future development of the plan overall**

Various discussions were held amongst members present with regard to the development of the NDP. Members discussed the requirement for more proactive consultation within the community to ascertain exact locations and sizes of future developments. The NDP were urged to complete their questionnaire with the final draft being presented at the April parish council meeting for approval by members.

Dr R Longton advised that various chapters within the overall NDP were in progress. A request has been presented to the members of the committee to ensure the document is progressed with more urgency.

Confirmation as to the number of representatives from the community currently upon the NDP group was requested.

6. **To receive an update in relation to Section 106 projects within the parish**

Members gave consideration to the S106 projects previously identified, determining the following actions:

- **Crossing point at The Croft** – Concerns were expressed in relation to pedestrians having to cross the road, a continuous path was expressed as being preferable. A request is to be presented for the cars to be kept in separate directions, an island in the middle is to be installed rather than the proposed narrowing. The lighting is to be extended along the full length of the pathway between the two crossing points.
- **Mans Hill** – **Resolved** by members present to request the parish handyman undertakes the necessary cutting back of vegetation to improve visibility when exiting the pathway to aid crossing.
- **Upgrading of Traffic lights** – Members **resolved** unanimously to

the upgrading of the various traffic lights within the parish to LED's. WBC are to be advised the buzzer is faulty at the pedestrian crossing opposite School Firs.

- Tesco crossroads – Members gave consideration to the proposal to introduce a right turn arrow at the traffic lights. **Resolved** by a majority vote of 5 members, with 3 members voting against, to instruct WBC to install a rightturn arrow.

Members were advised of the current CIL monies available for the parish, and predicted amounts due from approved applications but not yet completed.

7. Transport

- i) To consider any Highway or Road Safety improvements for implementation within the parish

Members were advised that Stratfield Mortimer had been successful in obtaining grant funding for the purchase of a SID (Speed Indicator Device) on the proviso that the unit is shared with surrounding parishes. A meeting is to be scheduled with Stratfield Mortimer to diarise times for the unit to be utilised within the parish of Burghfield.

- ii) To receive an update following the recent deployment of the SID within the parish

The data following the deployment of the SID within in the parish has been obtained from WBC. WBC are to be contacted to ascertain whether the results and data obtained from the SID could be published on the parish website.

The data is to be forwarded to the BMNAG group with a request for investigations to be made into potential solutions to the speeding experienced withihn the parish as a whole.

8. Safer Communities

- i) Policing & Anti-social behaviour issues

Members were alerted to two serious incidents within the parish during the past two weeks:

- A property was subject to a burglary at 7pm within Burghfield by means of its garage door being ripped off and a motorbike stolen, significant damage was also caused to other vehicles.
- An attempted car theft was undertaken in Clayhill Road during daylight hours by masked individuals.

Members requested the local police are alerted to the increase in crime as soon as possible with a plea for more regular patrols within the parish being presented. The BMNAG group are also to be alerted to the issues.

9. Parish Maintenance Issues

- i) To receive a report highlighting maintenance carried out during the previous month

The parish handyman continues to undertake all identified works within the parish, specifically fence repairs and general maintenance. The grass cutting season has now commenced within the parish.

- ii) Footpaths & Bridleways within the parish

No issues requiring work, or in need of being reporting to WBC, were identified.

iii) Grit bins

A full assessment of all grit bins has been undertaken with approximately 3 requiring full replacement. Upon delivery of the bins, the approved contractor will ensure all bins are re-filled ready for later in the season.

iv) To note any items within the parish requiring action

WBC are to be pressured to undertake the repair works required on the pathway between School Lane and Clayhill Road (Birch Road).

10. Matters for future discussion – Use of CIL monies and projects within the parish, parking improvements in Omers Rise & Hunters Hill.

11. To receive items for information only- No further items

Conclusion: The Chairman declared the meeting closed at 20.38pm