



Burghfield Parish Council

Minutes of the Staffing Committee Meeting

Date: Wednesday 13th May 2020 **Time:** 19.00pm
Place: Virtually via Zoom
Present: Mr T Ansell Mrs J Ansell
Mr I MacFarlane
In attendance: Mrs C Morris (Parish Clerk)
Apologies: None

1.05 Apologies for Absence
To report, approve and record apologies for absence (and the reasons) from members of the Parish Council
No apologies for absence were received.

2.05 Declaration of any personal or financial interests
In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).
Members present did not declare any personal or financial interests

3.05 Applications for Dispensations
To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

4.05 EXCLUSION OF PRESS AND PUBLIC
To resolve, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:
Proposed by Mr T Ansell, seconded by Mr I MacFarlane and **resolved** unanimously to exclude the public and press accordingly.

5.05 To review the Government Guidelines regarding "Returning to Work" and their impact upon council employees
Resolved unanimously to advise the litter wardens that due to the guidelines changing daily, the committee will undertake a further review on the 1st June 2020. In the interim period, personal protective equipment will be provided for those wishing to commence litter picking.

6.05 To review the operation and status of the Village Hall and its employees



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Resolved unanimously to instigate the Governments Furlough scheme for the village hall manager with immediate effect due to the hall being closed.

Resolved unanimously that the role of caretaker is extended, on a temporary basis, until the 1st July to ensure the safety & maintenance of the building. A review is to be undertaken following updated guidance from the government.

Due to current circumstances, the council may wish, in the fullness of time, to explore a reorganisation of the service provision. However, it is fully recognised that to do so now would be prejudicial to all parties, and unwise given the level of uncertainty created by the pandemic

7.05

To consider any other employee issues requiring action

The Clerk advised that both she and the Assistant Clerk continue to work from home until Government guidelines advise that people can return to their office environments.

Closure of meeting – Meeting closed at 20.30pm