



NOTICE OF MEETING

In accordance with the *Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b)* you are summoned to attend a virtual meeting of Burghfield Parish Council.

The meeting will be held on **Thursday 3rd September 2020, at 7.00pm** virtually for the transaction of business as set out in the Agenda below.

This meeting will be held in a virtual format in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 ("the Regulations").

Meeting ID: 810 7440 0796

Password: 566378

Cally Morris
Clerk to Burghfield Parish Council

- 1.09 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council**
- 2.09 Declaration of any personal or financial interests**
In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).
- 3.09 Applications for Dispensations**
To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.
- 4.09 To receive the minutes of the last Parish Council meeting held on 2 July 2020 and the Extraordinary Parish Council meeting held on the 16 July 2020.**
- 5.09 Clerks update**
- 6.09 To receive a verbal report from the Chairman**
- 7.09 Questions to the chairman previously submitted in writing**
- 8.09 To receive a report from a District Councillor**
- 9.09 To receive a report in relation to the Village Hall and the schedule of payments for August & September 2020.**
- 10.09 To receive the minutes of the meeting of the Infrastructure Committee held on 2 July and the 23 July 2020 and approve the recommendations therein**
- 11.09 To receive the minutes of the meeting of the Community Committee held on the 9 July 2020 and approve the recommendations there in**
- 12.09 To receive the minutes of the meeting of the Asset Management Committee held on the 23 July 2020 and approve the recommendations there in**
 - i) To receive an update in relation to the refurbishment works at the village hall

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris
PO Box 7381, Reading RG1 9XP
Tel: 0118 983 1748
Email: clerk@burghfieldparishcouncil.gov.uk



13.09 To give consideration to the Local Government Association Model Member Code of Conduct Consultation

- i) To determine comments from members for submission to the LGA

14.09 Financial Matters

- i) Bank Account Reconciliation Statement as of 31 July and 31st August 2020
- ii) Accounts for Payment

15.09 Matters for Future Discussion - To consider any matters accepted by the Chairman for discussion and/or inclusion on a future Council/Committee agenda. (Discussions will not be minuted)

16.09 Items for information

17.09 EXCLUSION OF PRESS AND PUBLIC:

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

- i) To receive an update from the Staffing Committee

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.