

# BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris  
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP  
Tel: 0118 970 1754 Email: burghfieldclerk@gmail.com

## NOTICE OF MEETING

You are summoned to attend a meeting of the **Community Committee**. The meeting will be held on **Thursday 11<sup>th</sup> June 2020 at 6.30pm** for the transaction of business as set out in the Agenda below. This meeting will be held in a virtual format in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 ("the Regulations").

**Date:** Thursday 11<sup>th</sup> June 2020 **Time:** 6.30pm

**Place:** Virtually via Zoom

*(Please contact the Clerk to register your interest)*

Cally Morris  
Clerk to Burghfield Parish Council

### **1.06 Apologies for Absence**

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

### **2.06 Declaration of any personal or financial interests**

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

### **3.06 Applications for Dispensations**

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

### **4.06 Minutes of the last Meeting**

To approve the Minutes of the last meeting of the Committee held on Thursday 23 January 2020

### **6.06 Clerks update**

### **7.06 To update members on any progress of S106 Open Spaces projects**

- i) To discuss the concerns raised by a local resident regarding the recent improvement works at Chapel Path

### **8.06 Parish owned Properties**

#### **a) Village Hall**

- i) To receive an update in relation to the operation of the village hall
- ii) To receive and consider the proposed modifications and refurbishment of the village hall
- iii) To determine a plan of action regarding the proposed refurbishment and improvements

#### **b) Pavilion**

- i) To receive an update in relation to any issues affecting the pavilion

### **9.06 Conservation & Management of Open Spaces within the Parish**

- 1) Parish Recreation Grounds

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- i) To receive a report regarding parish owned recreation grounds
- ii) To consider improvement works required at the Skate Park
- iii) To receive quotations for the purchase of safety fencing at the Skate Park
- iv) To consider the requirement for standalone hand sanitisers at parish owned recreation grounds

## 2) School Firs

- i) To receive the proposal and consider the recommendations presented by Cllr Kellaway for improvement works within School Firs

## 3) i) Conservation

- i) To receive the proposal from Cllr Hales to investigate the eligibility of the Countryside Stewardship Scheme

## **10.06 Environmental Impact within the parish**

- i) To consider additional recycling facilities within the parish
- ii) To consider the installation of 2 water fountains
- ii) To determine any specific actions to reduce the environmental impact within the parish

## **11.06 Tree report**

- i) Update on tree works scheduled & completed within parish
- ii) To discuss the maintenance of the boundary hedges at the Common allotments
- iii) To discuss any future hedge/tree planting within the parish

## **12.06 Allotments**

### **To deal with any administrative issues for the Allotments**

- i) To receive an update in relation to any administrative issues for the allotment sites

## **13.06 Parish Maintenance**

- i) To note any areas within the parish requiring maintenance
- ii) To receive an update regarding the proposal for Wildflower sowing at the Hatch Recreation Ground Boundary line
- iii) To receive an update regarding the proposal for Bulb planting at Auclum Green
- iv) To consider proposal presented by Cllr Hales for the purchase of two additional Tommy Figures and large ornamental poppies

## **14.06 Matters for Future Discussion**

## **15.06 Items for Information Only**