

# BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris  
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP  
Tel: 0118 970 1754 Email: burghfieldclerk@gmail.com

## NOTICE OF MEETING

You are summoned to attend a meeting of the **Community Committee**. The meeting will be held on **Thursday 10<sup>th</sup> September 2020 at 7.00pm** for the transaction of business as set out in the Agenda below. This meeting will be held in a virtual format in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 ("the Regulations").

**Date:** Thursday 10<sup>th</sup> September 2020 **Time:** 7.00pm  
**Place:** Virtually via Zoom  
**Meeting ID:** 899 1288 3198  
**Password:** 461335

Cally Morris  
Clerk to Burghfield Parish Council

### **1.09 Apologies for Absence**

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

### **2.09 Declaration of any personal or financial interests**

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

### **3.09 Applications for Dispensations**

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

### **4.09 Minutes of the last Meeting**

- i) To approve the Minutes of the last meeting of the Committee held on Thursday 9 July 2020

### **5.09 Clerks update**

### **6.09 Parish owned Properties**

#### **a) Village Hall**

- i) To receive an update in relation to the operation of the village hall
- ii) To receive an update in relation to the refurbishment and improvement works

#### **b) Pavilion**

- i) To receive an update in relation to any issues affecting the pavilion
- ii) To receive an update further to the use of the Pavilion for a socially distanced pop up pub & Café
- iii) To give consideration to the request for the use of the Pavilion for a pop-up Café

### **7.09 Conservation & Management of Open Spaces within the Parish**

#### **a) Parish Recreation Grounds**

- i) To receive a report regarding parish owned recreation grounds

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- ii) To receive an update of any specific works required within the parish
- iii) To receive an update following the improvement works at the Skate Park
- iv) To receive an update from the focus group in relation to the improvements to the Skate Park

## **b) Auclum Green**

- i) To confirm improved security and fencing at Auclum Green

## **c) Conservation**

- i) Wildflowers on the perimeter of the Common Recreation Ground

## **8.09 Environmental Impact within the parish**

- i) To determine whether any additional recycling facilities within the parish could be instigated
- ii) To determine any specific actions to reduce the environmental impact within the parish

## **9.09 Tree report**

- i) Update on tree works scheduled & completed within parish

## **10.09 Allotments**

### **To deal with any administrative issues for the Allotments**

- i) To receive an update in relation to any administrative issues for the allotment sites
- ii) To receive an update regarding plot inspections
- iii) To give consideration to the current operation and overall function of the allotments sub-committee

## **11.09 Parish Maintenance**

- i) To note any areas within the parish requiring maintenance
- ii) To receive the feedback from the Royal British Legion in relation to the potential positioning of additional Tommy figures within the parish

## **12.09 Matters for Future Discussion**

## **13.09 Items for Information Only**