

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris

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NOTICE OF MEETING

You are summoned to attend a meeting of the **Allotment sub-committee**. The meeting will be held on **Wednesday 22nd July 2020 at 11.30am** for the transaction of business as set out in the Agenda below. This meeting will be held in a virtual format in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 ("the Regulations").

Date: Wednesday 22nd July 2020

Time: 11.30am

Place: Virtually via Zoom (*Please contact the Clerk to register your interest*)

Cally Morris
Clerk to Burghfield Parish Council

1.07 Apologies for Absence

To report, approve and record apologies for absence (and the reasons) from members

2.07 Declaration of any personal or financial interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

3.07 Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

4.07 Minutes of the last Meeting

5.07 To discuss the water provision at the Common Allotments

6.07 To discuss the water provision at the Hatch Allotments

7.07 To receive an update further to the request for standpipes at the Common Allotments

8.07 To review site security at both sites

9.07 To discuss potential boundary hedge planting at the Common Allotments

10.07 To consider the proposal presented by the Governance & Finance Committee to increase the allotment rent for 2021/22

11.07 To receive an update on plot availability at the Common and Hatch Allotments

12.07 To review the current allotment rules on the planting and maintenance of trees

13.07 To determine future articles suitable for inclusion within the parish newsletter

14.07 To consider any environmental initiatives

15.07 To receive an update regarding the administration of the allotments

16.07 Matters for Future Discussion

17.07 Items for Information Only