

# BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held virtually on Thursday 3<sup>rd</sup> September 2020, commencing at 7.00pm.

**Present:** Mr T Ansell (Chairman), Mr N Morse, Mr I Macfarlane, Mrs J Ansell, Mr P Lawrence, Mr C Greaves, Mr B Neilson, Ms A Gallagher, Mrs C Jackson-Doerge, Miss M Cresser, Dr R Longton, Mr D Godwin, Mr I Morrin, Mr C Greaves,

**In Attendance:** Clerk to the Parish Council & Assistant Clerk, 3 Members of the public

**Apologies:** Mrs A Gallagher, Ms L Sharp

**Absent:**

## **Open Meeting**

*The Chairman opened the meeting by reiterating that questions from parishioners were at his discretion and that a total of 15 minutes would be allocated accordingly. The chairman, to ensure fairness for all residents in attendance, stated that a maximum time of 3 minutes was allocated to each individual. The session would close after 15 minutes to ensure all remaining business upon the agenda could be transacted. Residents were reminded that upon closure of the question time, they were in attendance in an observational capacity only and to not cause a disturbance. The following questions were raised:*

**No questions were raised by members present**

### **1.09 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council**

Apologies for absence were presented, received, and accepted from the following members: *Mrs A Gallagher and Ms L Sharp*

### **2.09 Declaration of any personal or financial interests**

No declarations were made by members in relation to a personal or financial interest in any specific matter on the agenda for consideration.

### **3.09 Applications for Dispensations**

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest.

### **4.09 Minutes of the last Parish Council meeting**

**Resolved** that the minutes of the meeting of the Parish Council held on 2 July and the Extraordinary Parish Council meeting held on the 16<sup>th</sup> July 2020 be approved as a true and correct record by members present.

*(The report from the District Cllr is to be included and circulated to members)*

### **5.09 Clerks update**

The Clerk provided a written report updating members and advising of any specific actions taken since the last meeting.

### **6.09 To receive a verbal report from the Chairman**

The Chairman advised that he had not attended anything, but significant time had been spent on untangling legislation from central government throughout lockdown and the easing of the lockdown period and subsequent re-opening of parish facilities. There has been interest from the local community from a number of parishioners wishing to fill the current vacancies. Upon observing the proceedings of the meeting, their co-option, if still interested, will be scheduled for the next meeting in October. Stratfield Mortimer PC requested a virtual meeting to discuss a footpath/cycleway between Mortimer and Burghfield. Support for the project was expressed with an

# BURGHFIELD PARISH COUNCIL

offer of assistance for its progression. The item will be discussed by the Infrastructure committee accordingly

The application submitted for a water refilling station/fountain has been successful – thank you to our District Cllr's for their support with the application

A big thankyou to the Communications committee in pulling together as a team in ensuring the production and distribution of the parish newsletter continued throughout lockdown. The last edition distributed being a bumper 16 pages!

## **7.09 Questions to the chairman previously submitted in writing**

No questions were previously submitted.

## **8.09 To receive a report from a District Councillor**

A written report was presented by District Cllr G Bridgman and circulated to members for the consideration.

Cllr Dr R Longton gave a verbal update to members, specifically in relation to the proposed White Paper for Planning, urging members to review and submit comments to the Infrastructure Committee for their consideration when preparing comments for submission.

Reference was made to the lack of attendance at the BMNAG meeting, specifically due to the constitution stipulating two members of the parish council are required as representatives. Cllr I Morrin expressed his interest in being the second representative for the parish council, being agreed by members present.

## **9.09 To receive a report in relation to the Village Hall and the schedule of payments for August & September 2020**

The Clerk provided a verbal report updating members that the village hall will remain closed for the foreseeable future to facilitate the proposed refurbishment works.

## **10.09 To receive the minutes of the meeting of the Infrastructure Committee held on 2 July and the 23<sup>rd</sup> July 2020 and approve the recommendations therein**

**Resolved** that the minutes of the meeting of Infrastructure Committee held on 2 July and the 23 July 2020 be approved as a true and correct record by members present.

## **11.09 To receive the minutes of the meeting of the Community Committee held on 9 July 2020 and approve the recommendations there in**

**Resolved** that the minutes of the meeting of the Communications Committee held on 9 July 2020 be approved as a true and correct record by members present.

## **12.09 To receive the minutes of the meeting of the Asset Management Committee held on 23 July 2020 and approve the recommendations there in**

**Resolved** that the minutes of the meeting of the Asset Management Committee held on 2020 be approved as a true and correct record by members present.

### **i) To receive an update in relation to the refurbishment works at the village hall**

Members were verbally updated of progress to date in relation to the refurbishment works required at the village hall. Planning permission is imminent with the tender documentation being prepared for progression of the project.

# BURGHFIELD PARISH COUNCIL

## **13.09 To give consideration to the Local Government Association Model Member Code of Conduct Consultation**

Members considered the LGA Model Code of Conduct Consultation document, determining that comments would be collated for submission by the council.

## **14.09 Financial Matters**

- i) Bank Account Reconciliation Statement as at 31 July & 31 August 2020  
The accounts reconciliation statements for the month ending 31 July & 31 August 2020 were noted, being appended to the minutes.
- ii) Accounts for Payment  
Items for payment, shown on the list attached to the minutes, were noted and as such sums are to be debited to the account of the Parish Council.

## **15.09 Matters for Future Discussion - *To consider any matters accepted by the Chairman for discussion and/or inclusion on a future Council/Committee agenda. (Discussions will not be minuted)***

## **16.09 Items for information**

No items were presented.

## **17.09 EXCLUSION OF PRESS AND PUBLIC:**

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:  
Resolved unanimously to exclude the public and press.

- i) To receive an update from the Staffing Committee

Members received a verbal update from the Staffing Committee of matters pertaining to HR.

**Close of meeting at 19.47pm.**