

# BURGHFIELD PARISH COUNCIL

## Minutes of the Infrastructure Committee Meeting

**Date:** Thursday 22<sup>nd</sup> October 2020 **Time:** 7.45pm

**Place:** Virtually via Zoom

**Present:** Mr C Greaves Mr T Ansell  
Dr R Longton Miss M Cresser  
Mr D Godwin Dr R Longton  
Mr P Lawrence Mr I Morrin

**Apologies:** Dr R Longton

**1.10 Apologies for Absence**  
**To report, approve and record apologies for absence (and the reasons) from members of the Parish Council.**

**Resolved** unanimously to accept the apologies as presented from Cllr R Longton.

**2.10 Declaration of any personal or financial interests**  
In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

There were no items upon the agenda that necessitated a member to declare a personal or financial interest.

**3.10 Applications for Dispensations**  
To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

There were no items upon the agenda that necessitated a member to present a written request for dispensation of a disclosable pecuniary interest.

**4.10 Minutes of the last Meeting**

The Minutes of the meeting of the Infrastructure Committee held on 3 September 2020 were confirmed a correct record and signed accordingly.

**5.10 Clerks update**

The clerk advised that all items are being dealt with at the relevant point in the agenda.

### **To receive an update in relation to the production of a Neighbourhood Plan**

Due to the absence of Cllr R Longton, the clerk provided a verbal update advising that work continues with the NDP. Concerns were expressed regarding the value of the NDP due to the Planning White Paper currently out for consultation. An update is to be requested from the NDP group.

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6.10

### Consideration of Planning Applications

i) To submit observations on planning applications currently before the committee:

<b>20/02310/HOUSE</b>	5 Birch Road, Burghfield Common Reading	First Floor extension to side. Single storey rear extension
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**Parish Council: No Objection**

<b>20/02302/HOUSE</b>	Victoria Green, Trash Green, Burghfield	First floor side extension. Single and two storey rear extension
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**Parish Council: No Objection**

<b>20/02291/HOUSE</b>	7 Saxon Gate, Burghfield, Reading	Proposed single storey side extension to main house connecting to side garage. Part conversion of existing Garage to habitable space
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**Parish Council: No Objection**

<b>20/02278/HOUSE</b>	Brookfield House, Mans Hill, Burghfield Common	Erection of garage with store and home office above; creation of associated driveway
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**Parish Council: No objection but comments to be submitted**

<b>20/02161/FUL</b>	Former Theale Quarry, Deans Copse Road, Theale, Reading RG7 4GZ	Section 73A: Variation of conditions 2-Approved plans 3-Temporary planning permission, and removal of conditions 7-Haulage and access scheme and 8-Tree protection scheme of approved application 16/01031/FUL: Temporary planning permission (for 10 years) to erect and operate a mortar and concrete batching plant, aggregate storage bays and ancillary plant and machinery and a portable office/welfare facility
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**Parish Council: No objections with comments to be submitted in relation to the request for a Tree management Plan and Road Clearing. Resolved by a majority vote, with 1 abstention**

<b>20/01743/COMIND</b>	Pingewood Lake, Pingewood, Reading	Removal of buggy track, reseeding the area and safe and responsible disposal of tyre barriers to create more useful space for the leisure facility
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## Parish Council: Objection

### ii) To receive and note any planning decisions received

Appendix A – Planning Decision Notices

### iii) To deal with any other planning related matters

To determine members response to the Planning White Paper and formulate comments for submission

Resolved: To forward a letter of support, endorsing the comments prepared by West Berks Council.

## 7.10 Grit Bins

To receive an update in relation to the Grit Bins within the parish

Members were advised a review of the parish grit bins had been undertaken, determining all were prepared for the winter period.

## 8.10 Transport

### i) To consider any Highway or Road Safety improvements within the parish school 'drop off and collection areas

Members discussed the implementation of timed slots within the parish for no parking within the vicinity of the local schools.

Resolved: To request that Enforcement visit the parish on a regular basis. Discussions are to be instigated with West Berks to determine specific dates.

### ii) To receive an update on scheduled dates for the deployment of the SID within the parish

Members determined the SID was to be requested from WBC for deployment within the parish at the following locations:

Reading Road, from Roselawn Hotel to Post Office Lane, in both directions.

Reading Road – from the Methodist Church to the Esso.

Clayhill Road – in both directions

Hermits Hill – in both directions

### iii) To receive an update regarding the speed indicator device (SID) on the Reading Road

Resolved: To present a formal complaint to West Berkshire Council in relation to the erection of a SID on Reading Road without prior consultation being held with the parish council. The location of the SID was of concern to the parish council which is to be conveyed to WBC in the correspondence.

### iv) To receive an update regarding traffic in Jordans Lane

Following discussions, members present supported, in principle, the suggestion presented by a resident for Jordans Lane to be a one-way system.

Resolved: To obtain quotations from Road Safety specialists and West Berks Council as to potential solutions for improved road Safety within the locality of the schools.

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Proposed by Cllr Morrin, seconded by Cllr Lawrence and resolved unanimously.

### 9.10 **Safer Communities**

#### Policing & Anti-social behaviour issues

Members were advised the number of incidents within the parish had increased, particularly at the Common Recreation Ground.

### 10.10 **Parish Maintenance Issues**

#### i) To receive a report highlighting maintenance carried out during the previous month

The parish handyman has been undertaking maintenance required within the parish, specifically the hedges and grass cutting.

#### ii) To note any items within the parish requiring action

The entrance to the Common Rec is to be reviewed to ensure accessibility for all users. The clerk is to investigate accordingly.

### 11.10 **Environmental Impact within the parish**

#### To determine any specific actions to reduce the environmental impact within the parish

Members determined the progression and implementation of restricted parking times and drop off times outside schools would result in a reduction in the environmental impact locally.

### 11.09 **Matters for Future Discussion – Enforcement, Road Traffic Safety.**

### 12.09 **To receive items for information only – no further items were raised.**

**Conclusion** - The Chairman declared the meeting closed at 21.02pm