



## **NOTICE OF MEETING**

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) you are **summoned** to attend a virtual meeting of Burghfield Parish Council.

The meeting will be held on **Thursday 8th April 2021 at 7.45pm virtually** for the transaction of business as set out in the Agenda below.

*This meeting will be held in a virtual format in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 ("the Regulations").*

**Meeting ID: 849 6242 5981**

**Password: 561311**

Cally Morris  
Clerk to Burghfield Parish Council

- 1.04 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council**
- 2.04 Declaration of any personal or financial interests**  
In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).
- 3.04 Applications for Dispensations**  
To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.
- 4.04 To receive the minutes of the last Parish Council meeting held on 4 March 2021**
- 5.04 Clerks update**
- 6.04 To receive a verbal report from the Chairman**
- 7.04 Questions to the chairman previously submitted in writing**
- 8.04 To receive a report from a District Councillor**
- 9.04 To receive the minutes of the meeting of the Infrastructure Committee held on 4 March 2021 and approve the recommendations therein**
- 10.04 To receive the minutes of the meeting of the Community Committee held on the 18 March 2021 and approve the recommendations there in**
- 11.04 To receive the minutes of the meeting of the Asset Management Committee held 11 March 2021 and approve the recommendations there in**
  - i) To receive an update in relation to the refurbishment works at the village hall
- 12.04 To receive the minutes of the meeting of the Communications Committee held 11 March 2021 and approve the recommendations there in**
- 13.04 To receive the minutes of the meeting of the Governance & Finance Committee held 18 March 2021 and approve the recommendations there in**

# BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris  
PO Box 7381, Reading RG1 9XP  
Tel: 0118 983 1748

Email: [clerk@burghfieldparishcouncil.gov.uk](mailto:clerk@burghfieldparishcouncil.gov.uk)



- i) Recommendation: To adopt the Investment Strategy as presented and proceed with establishing a Public Deposit Fund with the CCLA for all council reserves held.

## 14.04 Financial Matters

- i) Parish Council Bank Account Reconciliation Statement as of 31 March 2021
- ii) Accounts for Payment
- iii) Village Hall Bank Account Reconciliation Statement as of 31 March 2021
- iv) Accounts for Payment

15.04 To consider any upcoming projects eligible for funding utilising the Members Bid and approve submission accordingly

16.04 To confirm the return of Café B as a takeaway service at the Pavilion

17.04 To receive an update regarding legislation for the convening meetings following the 7<sup>th</sup> May 2021

18.04 To confirm the Clerks Delegated Authority and define the timescale applicable:

*"in the event that it is not possible to convene a meeting of the council, the Clerk shall have delegated authority to make decisions on behalf of the council where such decisions cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline"*

19.04 To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed.

20.04 To request items from the Committee Chairman requiring any action by the Communications Committee

21.04 **Matters for Future Discussion** - To consider any matters accepted by the Chairman for discussion and/or inclusion on a future Council/Committee agenda.  
*(Discussions will not be minuted)*

22.04 Items for information

### EXCLUSION OF PRESS AND PUBLIC:

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

**Close of meeting**

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*This meeting will be held on Zoom, but all councillors must remember that it remains a public meeting and members of the public may be present.*