

# BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris  
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP  
Tel: 0118 970 1754 Email: burghfieldclerk@gmail.com

## NOTICE OF MEETING

You are summoned to attend a meeting of the **Community Committee**. The meeting will be held on **Thursday 18<sup>th</sup> March 2021** for the transaction of business as set out in the Agenda below. This meeting will be held in a virtual format in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 (“the Regulations”).

|                    |  |                  |               |
|--------------------|--|------------------|---------------|
| <b>Date:</b>       | <b>Thursday 18<sup>th</sup> March 2021</b> | <b>Time:</b>     | <b>6.30pm</b> |
| <b>Place:</b>      | <b>Virtually via Zoom</b>                  |                  |               |
| <b>Meeting ID:</b> | <b>813 5647 9877</b>                       | <b>Password:</b> | <b>143651</b> |

Cally Morris  
Clerk to Burghfield Parish Council

### **1.03 Apologies for Absence**

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

### **2.03 Declaration of any personal or financial interests**

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

### **3.03 Applications for Dispensations**

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

### **4.03 Minutes of the last Meeting**

- i) To approve the Minutes of the last meeting of the Committee held on 11 February 2021

### **5.03 Clerks update**

### **6.03 Parish owned Properties**

#### **a) Village Hall**

- i) To receive an update in relation to the refurbishment works
- ii) To receive an update in relation to the Defibrillator at the Village Hall
- iii) To receive the request for the provision of a youth centre within the village hall
- iv) To receive the request to consider a Community Pantry

#### **b) Pavilion**

- i) To receive an update in relation to the Sports pavilion
- ii) To determine whether a 6-month extension is required for the grant funding allocated for the provision of a Water Fountain

## **BURGHFIELD PARISH COUNCIL**

Clerk: Mrs Cally Morris

Burghfield Parish Council, PO Box 7381, Reading RG1 9XP

Tel: 0118 970 1754 Email: burghfieldclerk@gmail.com

### **7.03 Conservation & Management of Open Spaces within the Parish**

#### **a) Parish Recreation Grounds**

- i) To receive a report regarding the parish owned recreation grounds and give consideration to:
  - i) improvements to pedestrian access to the play areas*
  - ii) improvements to the goal post mouths at Auclum Green*
  - iii) request for steel basketball nets*
- ii) To receive an update of any specific works required within the parish
- iii) To receive an update regarding the Skate Park and responses received to date.

### **8.03 Environmental Impact within the parish**

- i) To determine any specific actions to reduce the environmental impact within the parish
- ii) To receive an update in relation to litter picking and bin emptying within the parish

### **9.03 Tree report**

- i) Update on tree works scheduled & completed within parish

### **10.03 Allotments**

#### **To deal with any administrative issues for the Allotments**

- i) To receive an update in relation to any administrative issues for the allotment sites
- ii) To determine the fencing required at the rear of the allotments in Bunces Lane.
- iii) To receive an update in relation to a 5-year strategy for the Allotments
- iv) To receive an update regarding the encroachment of land at the Hatch allotments

### **11.03 Parish Maintenance**

- i) To note any parish maintenance identified requiring action

### **12.03 Matters for Future Discussion**

### **13.03 Items for Information Only**

#### **Close of Meeting**