

# BURGHFIELD PARISH COUNCIL

## Minutes of the Infrastructure Committee Meeting

**Date:** Thursday 23rd January 2020 **Time:** 6.30pm

**Place:** Committee room, Burghfield Village Hall

**Present:** Mr C Greaves Mr T Ansell  
Mr G Harris Mr D Kellaway  
Miss M Cresser Dr R Longton  
Mrs J Ansell Mr P Lawrence  
Mr I Morrin (arrived 18.40)

**Apologies:** Mr D Godwin

*The Chairman opened the meeting by reiterating that questions from parishioners were at his discretion and that a total of 15 minutes would be allocated accordingly. The chairman, to ensure fairness for all residents in attendance, stated that a maximum time of 3 minutes was allocated to each individual. The session would close after 15 minutes to ensure all remaining business upon the agenda could be transacted. Residents were reminded that upon closure of the question time, they were in attendance in an observational capacity only and to not cause a disturbance.*

Due to no members of the public being present, the proceedings of the meeting commenced at 18.30pm.

### 1.01 **Apologies for Absence**

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

Resolved unanimously to accept the apologies as presented from Mr D Godwin and Mr I Morrin.

### 2.01 **Declaration of any personal or financial interests**

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

There were no items upon the agenda that necessitated a member to declare a personal or financial interest.

### 3.01 **Applications for Dispensations**

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

There were no items upon the agenda that necessitated a member to present a written request for dispensation of a disclosable pecuniary interest.

### 4.01 **Minutes of the last Meeting**

The Minutes of the meeting of the Infrastructure Committee held on 28 November and the draft minutes from 9 January 2020 were confirmed a correct record and signed accordingly.

### 5.01 **Clerks update**

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The Clerk advised that all items are being dealt with at the relevant point in the agenda.

## 6.01 To receive an update in relation to the production of a Neighbourhood Plan

The Chair of the NDP group attended the meeting to provide an update to members of progress to date, specifically in relation to the analysis of the questionnaire. The NDP group expressed their desire to ensure the NDP and the VDS are aligned together during the preparation of the document. The NDP were reassured that the majority of the changes being suggested were predominantly date related to ensure the document remained current, it is not being suggested the document is being subjected to material changes. Members are to discuss in further detail regarding the updating of the VDS under item 6.01 iii) on the agenda. *(Mr I Morrin arrived at 18.40)*

West Berkshire District Council is reviewing its Local Plan to cover the period up to 2036. The parish council are invited to comment on the proposed scope and content of the Review as the first part of their consultation under Regulation 18 of the Town and Country Planning (Local Development) (England) Regulations 2012. Two representatives are requested to attend the scheduled workshop.

## 6.01 Consideration of Planning Applications

- i) To submit observations on planning applications currently before the committee:

<b>19/03062/FULD</b>	Red Kite House, Reading Road, Burghfield Common	Change of use from guest house to seven self-contained duplex units with associated parking
<b>Parish Council</b>	<b>No objection (resolved by a majority vote)</b>	
<b>20/00019/CERTE INFO ONLY</b>	Land Adjacent to Larch House, Sulhamstead, Reading	Certificate of Existing Use for the two barns and shed used incidental to the existing wider residential property
<b>Parish Council</b>	<b>No objection (resolved by a majority vote)</b>	

- ii) To receive and note any planning decisions received

<b>19/02811/HOUSE GRANTED</b>	3 Pingewood Close, Burghfield, Reading RG30 3XT	Two storey side extension
<b>19/02340/FUL GRANTED</b>	Lake Autos, Burghfield Bridge, Burghfield	Additional workshop facilities
<b>18/02485/OUTMAJ GRANTED</b>	Land North Of Dauntless Road and South Of Pondhouse Farm, Clayhill Road, Burghfield Common, Reading	Outline application for residential development of up to 100 dwellings with new cycle pedestrian access onto Coltsfoot Way and two vehicular accesses onto Clayhill Road. Matters to be considered: Access.
<b>19/02255/HOUSE GRANTED</b>	Willowbank, Berrys Lane, Burghfield	Proposed extension and roof alteration to form first floor accommodation

- iii) To deal with any other planning related matters

- a) To receive comments and give consideration to revising the Village Design Statement.

Members gave consideration to the revision of the Village Design Statement, discussing the merit of updating the document in conjunction with the production of the NDP. Timescales for the revisions required, and the need for further public consultation, were discussed with

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concerns expressed relating to the urgency for the production of a NDP. The vulnerability of the area was also discussed by members, specifically in relation to land supply and identified sites within the parish. It is to be reiterated to the NDP group that the document is to be completed by November 2020. Upon clarification of the housing numbers, the draft sections of the document are to be considered by the committee for comment and progression.

Members **resolved** unanimously to not update the Village Design Statement at this current time but to show their support for the completion of the NDP. A review is to be undertaken in 6 months' time. Proposed by Mr I Morrin and seconded by Mr P Lawrence.

### 6.01 **To receive an update in relation to Section 106 projects within the parish**

Members received an update in relation to the completed and outstanding S106 projects within the parish, giving consideration to the following projects:

**Resolved** unanimously to present a request for the footway on the North side of Reading, from Mans Hill to be extended.

**Resolved** unanimously that the suggestion of upgrading of the lights on the crossing point at Bunces Lane were not a priority at this present time.

**Resolved** by a majority vote to obtain further details, and costings, relating to the potential installation of a right turn at the Tesco crossroads. Further details will be presented upon receipt.

### 7.01 **Transport**

#### i) To consider any Highway or Road Safety improvements within the Parish

Members noted correspondence received in relation to dangerous parking along Mans Hill since building works have commenced at the Hollies. Members reiterated the concerns of the local resident. Concerns have been expressed to the builders directly via WBC insisting they are more considerate with the parking of vehicles associated with the build.

#### ii) To determine further dates and locations for the deployment of the SID within the parish

Due to the absence of Mr D Godwin, members requested the item be deferred until the next meeting for consideration as to the future dates for the deployment of the SID and associated.

### 8.01 **Safer Communities**

#### i) Policing & Anti-social behaviour issues

No issues to report.

### 9.01 **Parish Maintenance Issues**

#### i) To receive a report highlighting maintenance carried out during the previous month

The parish handyman has undertaken the majority of the hedge cutting required within the parish. Clearance works required at the Hatch allotments has also been completed.

#### ii) Footpaths & Bridleways within the parish

West Berkshire Council has published a 'Second Consolidated Definitive Map and Statement' of public rights of way. This supersedes the 'First Consolidated Definitive Map and Statement' that was published in the year 2000. The Definitive Map and Statement are the legal paper record of recognized public rights of way. The new version incorporates all legal changes to the public rights of way record that took place between the year 2000 and 2019.

A request is to be presented to WBC to investigate the drainage on the pathway between Bunces Lane and Springwood Lane advising that the surfacing laid during the summer has been washed away in the recent weather.

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iii) To note any items within the parish requiring action

No further items were identified.

**10.01**      **Matters for Future Discussion** – Speeding reduction on Reading Road and Clayhill Road between the village and Burghfield Common, Environmental initiatives.

**11.01**      **To receive items for information only** – no further items

**Conclusion** - The Chairman declared the meeting closed at 19.45pm