

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 26th November 2020 **Time:** 7.45pm

Place: Virtually via Zoom

Present: Mr C Greaves Mr T Ansell
Dr R Longton Miss M Cresser
Mr D Godwin Dr R Longton
Mr P Lawrence

Apologies:

Absent: Mr I Morrin

1.11 Apologies for Absence
To report, approve and record apologies for absence (and the reasons) from members of the Parish Council.

No apologies were received.

2.11 Declaration of any personal or financial interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

There were no items upon the agenda that necessitated a member to declare a personal or financial interest.

3.11 Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

There were no items upon the agenda that necessitated a member to present a written request for dispensation of a disclosable pecuniary interest.

4.10 Minutes of the last Meeting

The Minutes of the meeting of the Infrastructure Committee held on 22 October 2020 were confirmed a correct record and signed accordingly.

5.10 Clerks update

The clerk advised that quotations from Road Safety specialists and West Berks Council as to potential solutions for improved road Safety within the locality of the schools are to be progressed.

The entrance to the Common Rec is to be reviewed to ensure accessibility for all users.

6.10 Consideration of Planning Applications

- i) To submit observations on planning applications currently before the committee:

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20/02569/FUL	Culverlands Farm, Mans Hill, Burghfield Common, Reading	Section 73: Variation/Removal of Conditions 8 and 9 of previously approved application 19/02381/FUL - Alteration and extension to existing farmhouse and renovation of outbuildings. Demolish a number of existing blockwork and steel framed structures on the site.
Parish Council: Objections raised		
20/02659/OOD	Out of District Wokingham Borough Council 22,23 and 24 Smallmead Cottages, Kirtons Farm Road, RG30 3UT	Wokingham BC ref: 202680. Full application for the proposed erection of part two storey part single storey front extensions and single storey rear extensions to nos. 22, 23 and 24 Smallmead Cottages, following demolition of existing single storey front extensions and rear porch. Erection of single storey side extensions to nos. 22 and 24, plus changes to fenestration including 4 no. rooflights, modifications to existing chimneys and rear dormers and provision of 3 no. car ports to the front of the dwellings
Parish Council: In support of the application		
20/01891/HOUSE	Rowantree, School Lane, Burghfield Common	Conversion and extension of existing garage to form annexe ancillary to main dwelling and single storey rear extension Information only
Parish Council: No further comments		
20/02469/HOUSE	Hambledon, School Lane, Burghfield Common, Reading	Proposed side first floor extension to create en-suite and ground floor internal alterations
Parish Council: No objection		
20/02487/REG4	The Willink School, School Lane, Burghfield Common, Reading, RG7 3XJ	Single storey rear extension to Admin Block A
Parish Council: No objection		

ii) **To receive and note any planning decisions received**

Appendix A – Planning Decision Notices

iii) **To deal with any other planning related matters**

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Resolved: To delegate authority to deal with planning applications during the winter to the Chairman of the Infrastructure committee, the Chairman of the Parish Council and Cllr Lawrence.

7.11 **Grit Bins**

To receive an update in relation to the Grit Bins within the parish

Members were advised a review of the parish grit bins had been undertaken, determining all were prepared for the winter period.

8.11 **Transport**

- i) To consider any Highway or Road Safety improvements within the parish

No items were raised for further consideration.

- ii) To receive an update on scheduled dates for the deployment of the SID within the parish

The second lockdown has resulted in the SID not being available from WBC. A further review is to be undertaken in March, upon people returning to work.

- iii) Footpath opposite St. Mary's School

Members gave consideration to the upgrading of the footpath, due to its heavy usage from local school children.

Resolved: To request that further investigation is undertaken with WBC to improve the surface.

9.11 **Safer Communities**

Policing & Anti-social behaviour issues

Cllr Longton advised that the BMNAG had met, highlighting that incidents were low at present.

Street Lighting

To give consideration to the installation of 2 additional Street Lights at The Close

Resolved: To purchase an additional 2 LED Street lights for erection within The Close at a cost of £3,298.48. Proposed by Cllr Lawrence, seconded by Cllr Cresser and resolved unanimously.

10.11 **Parish Maintenance Issues**

- i) To receive a report highlighting maintenance carried out during the previous month

The parish handyman has been undertaking maintenance identified within the parish.

- ii) To note any items within the parish requiring action

The maintenance at Chapel path is to be carried as soon as possible. The waste at the Hatch allotments is to be cleared upon the weather conditions having improved.

11.11 **Environmental Impact within the parish**

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To determine any specific actions to reduce the environmental impact within the parish

Members determined the progression and implementation of restricted parking times and drop off times outside schools would result in a reduction in the environmental impact locally.

12.11 Matters for Future Discussion

13.11 To receive items for information only – no further items were raised.

Conclusion - The Chairman declared the meeting closed at 20.25pm