

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 24th September 2020 **Time: 7.00pm**

Place: Virtually via Zoom

Present: Mr C Greaves Mr T Ansell
Dr R Longton Miss M Cresser
Mr D Godwin Dr R Longton
Mr P Lawrence

Apologies: Mrs J Ansell

Absent: Mr I Morrin

The Chairman opened the meeting by reiterating that questions from parishioners were at his discretion and that a total of 15 minutes would be allocated accordingly. The chairman, to ensure fairness for all residents in attendance, stated that a maximum time of 3 minutes was allocated to everyone. The session would close after 15 minutes to ensure all remaining business upon the agenda could be transacted. Residents were reminded that upon closure of the question time, they were in attendance in an observational capacity only and to not cause a disturbance.

1.09 **Apologies for Absence**

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council.

Resolved unanimously to accept the apologies as presented from Cllr J Ansell.

2.09 **Declaration of any personal or financial interests**

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

There were no items upon the agenda that necessitated a member to declare a personal or financial interest.

3.09 **Applications for Dispensations**

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

There were no items upon the agenda that necessitated a member to present a written request for dispensation of a disclosable pecuniary interest.

4.09 **Minutes of the last Meeting**

The Minutes of the meeting of the Infrastructure Committee held on 3 September 2020 were confirmed a correct record and signed accordingly.

5.09 **Clerks update**

The Clerk advised members that Mortimer PC were pursuing the production of a cycleway between Mortimer and Burghfield with WBC. A further update will be provided upon an assessment having been undertaken accordingly.

6.09 **To receive an update in relation to the production of a Neighbourhood Plan**

Cllr R Longton advised that the Housing Allocation consultation period was still underway via West Berks Council and until finalised by WBC, the allocation numbers would not be presented for inclusion within the plan.

6.09 **Consideration of Planning Applications**

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- i) To submit observations on planning applications currently before the committee:

20/01730/HOUSE	5 Sulhamstead Road, Burghfield, Reading, RG30 3SB	Double storey side extension and single storey rear extension. Removal of outbuildings and rear extension. Renovation works to house.
INFORMATION ONLY: Additional drawings/amended plans for the above application have been received by the Council. The main changes to the application include: 1) Amended proposed floor plan to show parking layout. 2) Amended proposed elevations (material detail amended).		
Parish Council:	No further comments	
20/01996/MDOPO	6-10 Mundy Close, Burghfield, RG30 3DQ	Modification of planning obligations of planning permission 09/01808/FULMAJ. Modification: Second Paragraph (Schedule L)
Parish Council	Further information is to be requested	

- ii) **To receive and note any planning decisions received**

Appendix A – Planning Decision Notices

- iii) **To deal with any other planning related matters**

Members considered their comments following a review of the documents presented by WBC. Further to notification having been received from Stratfield Mortimer advising of their intention to establish a working party for a combined response, it was resolved that the following representatives from the committee would liaise accordingly.

Proposed by Cllr T Ansell, seconded by Cllr M Cresser and resolved unanimously that Cllr C Greaves, Cllr Lawrence, and Cllr R Longton represent Burghfield PC

7.09 **To receive an update in relation to Section 106 projects within the parish**

Members were advised that due to the lockdown period, current S106 projects had not progressed since the last update provided in July. Liaison with WBC will continue to ascertain when the various projects and associated actions are to commence.

8.09 **Transport**

- i) **To consider any Highway or Road Safety improvements within the Parish**

Concerns were expressed in relation to the posters and banners being removed at the crossroads by Tesco's, Hollybush Lane, Burghfield. Clarification was provided advising that signs can be removed, being erected at the individuals own risk.

A request is to be presented to WBC for the Speed Indicator Sign erected on the 30mph sign on Reading Road, Burghfield to be removed as soon as possible.

- ii) **To receive correspondence in relation to speeding and the use of SID within the parish**

Members present gave consideration to the correspondence received from a local resident in relation to speeding within the parish. In acknowledgement of the concerns raised, members **resolved** to request the use of the SID again for deployment in the parish.

- iii) **To determine further dates and locations for the deployment of the SID within the parish**

Members determined the SID was to be requested from WBC for deployment within the parish during the following dates and locations:

Reading Road, from Roselawn Hotel to Post Office Lane, in both directions.
Reading Road – from the Methodist Church to the Esso.
Clayhill Road – in both directions.

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- iv) To receive correspondence from a resident regarding the traffic in Jordans Lane

Members gave consideration to the suggestion presented by a local resident for a permanent one-way system to be introduced on Jordans Lane to alleviate traffic congestion during drop off and collection times at the schools. Members resolved to forward the request to WBC for their review and suggestions.

A request is to also be presented to the BMNAG, the PCSO and West Berks Council for presence within the locality to deter inconsiderate driving and parking and encourage pedestrian safety.

A request is to be presented to the NDP group for the exploration of pedestrianising the immediate areas surrounding the local schools.

9.09

Safer Communities

Policing & Anti-social behaviour issues

Members noted that ASB reports within the parish were low for the summer period. There had been a few incidents of criminal damage within the parish.

10.09

Parish Maintenance Issues

- i) To receive a report highlighting maintenance carried out during the previous month

The parish handyman has been undertaking the maintenance required of parish owned hedges and grass cutting of parish owned land.

- ii) Footpaths & Bridleways within the parish – Footpath 3

Notification of the extinction of footpath3, Moatlands Cottages, had been forwarded by WBC.

- iii) To note any items within the parish requiring action

No further items were identified.

11.09

Matters for Future Discussion – Environmental issues, Traffic outside schools, Planning white paper.

12.09

To receive items for information only – no further items were raised.

Conclusion - The Chairman declared the meeting closed at 20.20pm