

# BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris

Burghfield Parish Council, PO Box 7381, Reading RG1 9XP

Tel: 0118 983 1748 Email: burghfieldclerk@gmail.com

## NOTICE OF MEETING

You are summoned to attend a meeting of the **Asset Management Committee**. The meeting will be held on Thursday 11<sup>th</sup> March 2021 at 7.45pm, virtually for the transaction of business set out in the Agenda below.

*This meeting will be held in a virtual format in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 ("the Regulations").*

**Date:** Thursday 11<sup>th</sup> March 2021

**Time:** 7.45pm

**Place:** Virtually via Zoom

**Meeting ID:** 881 4248 1876

**Passcode:** 740836

Cally Morris

Clerk to Burghfield Parish Council

**1.03 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council**

**2.03 Declaration of any personal or financial interests**

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

**3.03 Applications for Dispensations**

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

**4.03 Minutes of the last Meeting**

- i) To approve the Minutes of the last meeting of the Committee held on 18 February 2021

**5.03 Village hall refurbishment**

- i) To receive a report on works to date and determine any specific actions
- ii) To receive the contractors report and an update further to the second valuation meeting held
- ii) To receive an update regarding the funding of the project

**6.03 Community Hub Project**

- i) To receive an update regarding the progression and development of a business plan following the instruction of ABC Business Consulting
- ii) To receive an update of progress in relation to the action plan for the next 6-months
- iii) To receive a progress report of sources identified for funding of the project

**7.03 Matters for Future Discussion**

**8.03 Items for Information**

**Close of meeting**