

BURGHFIELD PARISH COUNCIL

Minutes of the Community Committee Meeting

Date: Thursday 14th January 2021 **Time:** 7.00pm.
Place: Virtually via Zoom
Present: Mr I MacFarlane (Chair) Mrs A Gallagher
Miss M Cresser Mr B Neilson
Dr R Longton Mrs J Ansell
Mr D Godding Mrs S Awberry
Mr T Ansell
Apologies: All members present
Present: Mrs C Morris (Clerk)
1 Member of the public

The Chairman opened the meeting by reiterating that questions from parishioners were at his discretion and that a total of 15 minutes would be allocated accordingly. The chairman, to ensure fairness for all residents in attendance, stated that a maximum time of 3 minutes was allocated to each individual. The session would close after 15 minutes to ensure all remaining business upon the agenda could be transacted. Residents were reminded that upon closure of the question time, they were in attendance in an observational capacity only and to not cause a disturbance.

No questions were presented.

1.01 Apologies for Absence

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

No apologies were received.

2.01 Declaration of any personal or pecuniary interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or pecuniary interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

No Declarations of a personal or pecuniary nature were presented.

3.01 Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

No applications for dispensations were presented by members present.

4.01 Minutes of the last meeting of the Committee

The minutes of the last meeting of the Community Committee held on 12 November 2020, having been circulated, were confirmed a correct record, and signed by the Chairman.

5.01 Clerks update

The Clerk provided a written report updating to members on any matters arising from the previous minutes.

6.01

Parish owned Properties

a) Village Hall

i) To receive an update of the refurbishment works

Members received a report of progress to date further to works commencing at the village hall. A weekly update is to be circulated to members throughout the build period.

b) Pavilion

i) To receive an update in relation to the Sports Pavilion

Further to the national lockdown being imposed on the 4th January, Café B has ceased to operate at the pavilion.

A new boiler has been fitted serving both the heating and hot water system. Upon resolving internet issues, a Hive system is to be installed to enable remote control of both systems.

7.01

Conservation & Management of Open Spaces within the Parish

a) Parish Recreation Grounds

i) To receive a report in relation to any specific action taken in response to the National Lockdown imposed on 4th January 2021

The Clerk provided a verbal update of actions taking to date in response to the national lockdown being imposed on the 4th January 2021. The skate park has been closed once again further to government guidelines; however, the advice is that all play areas are to remain open.

ii) To receive a report regarding parish owned recreation grounds

Weekly and quarterly inspections continue as per schedule with some minor works identified for action.

Grass cutting has ceased but the verti-draining and fertilising of the football pitches has continued as per schedule.

iii) To receive an update of any specific works required within the parish

No further works requiring immediate attention were identified, all scheduled works continue accordingly.

iii) To receive and discuss proposed improvements to the Skate Park

Members present discussed the proposed improvements to the skate park, giving due consideration to the options presented, and the overall use of the facilities.

Resolved: That an updated report is formulated detailing the initial costs, previous grant funding, funding available going forward, spend to date on repairs and any associated costs to reinstate the land. Users numbers are to be ascertained to assist discussions.

iv) Installation of Memorial bench for Polly Bavin at Hatch Recreation Ground

Members present gave consideration to the proposed location for the installation of the memorial bench for Polly Bavin.

Resolved: That the bench is not installed on a concrete base. Members also proposed an alternative location, suggesting along the hedge line adjacent to The Rectory.

8.01

Environmental Impact within the parish

i) To receive an update in relation to the provision of Electric Charging Points in the parish

The Clerk is to provide a report at the next meeting upon obtaining comparative options for further consideration. Liaison is currently being held with both WBC and the contractor at the village hall to determine whether it could be included as part of the building works being undertaken at the village hall. Members discussed that the provision of the charging point should be at no cost to the parish. Investigations are to be held as to whether the Esso garage has intentions of installing a point in the future.

Resolved: A detailed report is to be prepared for presentation at the next meeting

following further investigation.

- iii) To determine any specific actions to reduce the environmental impact within the parish

Further investigation is to be undertaken as to the process for the delivery of a Community Orchard. The item is to be a matter for future discussion.

9.01

Tree Report

- i) Update on tree works scheduled & completed within parish

Works identified and required at Auclum Green have now been completed accordingly. Further works are required at the Skate Park and the Burial Ground which are estimated to be completed within the next 4-6 weeks.

Members determine that although the application for grant funding had not been successful, the planting of the hedging plants would continue. Further hedging is to be obtained for the gap on the corner of the Hatch and Sulhamstead Road.

10.01

Allotments

To deal with any administrative issues for the Allotments:

- i) To receive an update in relation to any administrative issues for the allotment sites

Plot inspections and allocations are once again on hold due to Covid restrictions. Interest continues with a waitlist being maintained in accordance with the Allotment rules.

- ii) To receive the plumbers report regarding the function and condition of the water troughs

Members received the plumbers report undertaken at the Common allotment site. The report confirmed that all troughs were fully operational, and no leaks were evident. A further review is to be undertaken in the drier weather.

- iii) To note the responses received regarding the future of the allotments sub-committee

Members received a report regarding the number of responses received, versus plot holders, in favour of reinstating the allotments sub-committee.

Resolved: To reinstate the allotments sub-committee. A review of the Terms of Reference is to be undertaken prior to reinstatement. A request for members to sit upon the committee is to be circulated to plot holders accordingly.

- iv) To receive an update regarding the encroachment of land

A letter has been prepared for circulation to the properties identified as encroaching land at the Hatch allotments. A site meeting is to be scheduled to ascertain the boundary line. An update of progress to date will be provided at the next meeting.

11.01

Parish Maintenance

- i) To note any areas within the parish requiring maintenance

Tesco end of Bunces Lane – root and difficult to access.

12.01

Matters for future discussion - Allotment 5-year strategy, location of water fountain, Spring clean at allotments, Scout Hut parking

13.01

Items for information only – No further items were identified.

Meeting closed at 20.00pm.