

# BURGHFIELD PARISH COUNCIL

## Minutes of the Infrastructure Committee Meeting

**Date:** Thursday 18<sup>th</sup> February 2021      **Time:** 7.45pm

**Place:** Virtually via Zoom

**Present:** Mr C Greaves      Mr I Morrin  
Dr R Longton      Miss M Cresser  
Mr D Godwin      Dr R Longton  
Mr P Lawrence      Mr T Ansell

### Apologies:

**In attendance:** Parish Clerk & Assistant Parish Clerk      1 Member of the public

#### 1.02      **Apologies for Absence**

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council.

All members were present.

#### 2.02      **Declaration of any personal or financial interests**

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

There were no items upon the agenda that necessitated a member to declare a personal or financial interest.

#### 3.02      **Applications for Dispensations**

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

There were no items upon the agenda that necessitated a member to present a written request for dispensation of a disclosable pecuniary interest.

#### 4.02      **Minutes of the last Meeting**

The Minutes of the meeting of the Infrastructure Committee held on 28 January 2020 and the draft minutes from 4 February 2021 were confirmed a correct record and signed accordingly.

#### 5.02      **Clerks update**

The Clerk advised that all items are being dealt with at the relevant point in the agenda.

#### 6.02      **Consideration of Planning Applications**

- i) To submit observations on planning applications currently before the committee:

**20/02278/HOUSE**

Brookfield House, Mans Hill, Burghfield Common

Erection of garage with store and home office above; creation of associated driveway

**INFORMATION ONLY: APP/W0340/D/20/3265420 An appeal has been made to the Secretary of State against the decision of West Berkshire District Council to refuse planning permission.**

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Parish Council:	Item for information only	
<b>20/02029/COMIND</b>	Reading Quarry, Berrys Lane, Burghfield	Development of an Energy Recovery Centre and adjacent Data Centre and associated infrastructure
<b>INFORMATION ONLY: Consultation on additional info received. Any additional comments to be submitted by 6th March</b>		

Parish Council:	Item for information only	
<b>21/00194/HOUSE</b>	Greyhaven, Burghfield RG30 3XD	Part retrospective new close boarded fencing 1.8m high and wire fencing 1.8m high
<b>Parish Council:</b>	<b>No objection</b>	
<b>21/00214/HOUSE</b>	Reids, Springwood Lane, Burghfield Common	Proposed first floor side extension, over existing garage, incorporating a front dormer window and a rear conservatory following demolition of the existing conservatory
<b>Parish Council:</b>	<b>No objection</b>	

ii) **To receive and note any planning decisions received**

Appendix A – Planning Decision Notices

iii) **To deal with any other planning related matters**

a) **To give consideration to the additional information presented in relation to application: 20/02029/COMIND**

Members considered the additional information received in relation to planning application 20/02029/COMIND. Members determined that no further comments would be submitted. WBC were to be contacted to ascertain whether any further information was available.

**7.02 To discuss the progress to date and future development of the NDP**

Members received a presentation from the NDP, with an updated budget, for the completion of the project. To date, £3,500 had been on the production of the document. Members discussed the pros and cons of progressing with the document to completion.  
**Resolved:** To continue with the production of the NDP, at no cost to the parish, with a timeframe of completion prior to September 2021. The NDP group are to employ the services of an external specialist to assist in the completion of the document providing all fees can be covered by grant funding obtained. Proposed by Cllr Morrin, seconded by Cllr Godwin and resolved unanimously.

**8.02 Transport**

i) **To consider any Highway or Road Safety improvements within the parish**

All items identified at the previous meeting had been reported to West Berks Council.

A request has been presented for the village entry gates to be replaced at Theale Road, a visual inspection is to be undertaken by WBC. An update will be provided at the following meeting.

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A stretch of hedging has been removed along Amners Farm Road, resulting in the landowners fencing collapsing. WBC have been advised with a resolution awaited by both the landowner and WBC.

## 9.02 Safer Communities

### Policing & Anti-social behaviour issues

It was noted that due to national lockdown, crime continued to remain low within local area.

## 10.02 Parish Maintenance Issues

### i) To receive a report highlighting maintenance carried out during the previous month

The following items of maintenance has been undertaken by the parish handyman since the last meeting:

- Hedge at Bunces Lane, fencing at Auclum Green, fencing repairs alongside the common rec, emptying of all rubbish bins within the parish, general maintenance items identified for immediate action.

### ii) Footpath opposite St. Mary's School

Further to a request being forwarded to West Berkshire Council regarding the condition of the footpath, a response highlighting the proposals for the overall improvement to the pathway. WBC have asked whether the council would consider a financial contribution towards an upgrade of the path if deemed necessary. Members determined that as the path was under the ownership of WBC, funding for its upgrade should not be allocated from parish monies.

### iii) To note any items within the parish requiring action

A form of poison continues to be dropped at the Bunce's end of Chapel pathway on a regular basis. Further investigations are to be undertaken to ascertain the source.

## 11.02 Environmental Impact within the parish

To determine any specific actions to reduce the environmental impact within the parish

No further items were identified.

## 12.02 **Matters for Future Discussion** – Adaptors on streetlights for Christmas lights.

## 13.02 **To receive items for information only** – no further items were raised.

**Conclusion** - The Chairman declared the meeting closed at 20.40pm

## Appendix A:

### To receive and note any planning decisions received

<b>20/02893/FUL GRANTED</b>	Land and Building East Of J Pratley and Sons, Burghfield Bridge, Burghfield	Proposed extensions to existing workshop/wc/ store B2 industrial use.
<b>20/02302/HOUSE GRANTED</b>	Victoria Green, Trash Green, Burghfield	First floor side extension. Single and two storey rear extension
<b>20/02869/HOUSE GRANTED</b>	8 Burdock Close, Burghfield Common, RG7 3YY	Garage conversion and kitchen alterations

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**20/02850/HOUSE**  
**GRANTED**

1 Paddocks End, Reading  
Road  
Burghfield Common, RG7  
3BH

Proposed single storey side extension for new store area. New Velux windows in existing roof. New fenestration arrangement to side gable and front facing gable dormer.

**20/02787/PASOL**  
**NOT REQUIRED**

Hillfields, Reading Road,  
Burghfield Common, RG7  
3YG

Installation of 62 x 350W modules PV system onto roof using the solar Limpet mounting system, complete with a 3-phase inverter, 3 phase generation meter with pulsed output and cabling. Estimated output 19530kWh annually.