BURGHFIELD PARISH COUNCIL

Minutes of the Asset Management Committee

Date: Thursday 11th March 2021 Time: 7.45pm

Place: Virtually via Zoom

Present: Mrs C Jackson-Doerge (Chairman) Mr P Lawrence

Mr D Godding Mr C Greaves
Miss M Cresser Mr T Ansell

Mr I Morrin Ms L Sharp

In attendance: Cally Morris (Parish Clerk)

Apologies: Mr I Macfarlane

No questions were presented, the chairman closed the floor and started the proceedings of the meeting

1.03 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

Resolved: to accept the apologies presented by Cllr Macfarlane.

2.03 Declaration of any personal or financial interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

No further Declarations of either a personal or financial nature were presented.

3.03 Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

No applications were presented by members present.

4.03 Minutes of the last Meeting

The minutes of the last meeting of the Asset Management Committee held on 18 February 2021 having been circulated, were confirmed a correct record by members present.

5.03 Village hall refurbishment

i) To receive a report of works to date and determine any specific actions

Members received a progress report from the Clerk advising of works to date.

- ii) To receive the contractors report and an update further to the second valuation meeting held Members present received and reviewed the contractors report presented.
- ii) To receive an update regarding funding of the project

Further to full council applying for a PWL (Public Works Loan) for the value of £100,000, confirmation is still awaited from the MHCLG as to the funds having been released.

Members were advised that an application had been submitted for grant funding from The Englefield Estate. A response is awaited.

6.03 Community Hub Project

i) <u>To receive an update regarding the progression and development of a business plan</u> following the instruction of ABC Business Consulting

- Further to an initial meeting with ABC Consulting, members reviewed the first report presented, giving consideration to the questions raised within.
- ii) To receive an update of progress in relation to the action plan for the next 6-months

 The Clerk advised that the action plan is to be developed upon the completion of the business plan.
- iii) To receive a progress report of sources identified for funding of the project
 Upon the completion of the business plan, funding sources are to be identified and pursued accordingly.
- 7.03 Matters for Future Discussion
- **8.03** Items for information Only No further items were identified.

To determine the date of the next scheduled meeting

Close of meeting – The chairman closed the meeting at 20.20pm