

BURGHFIELD PARISH COUNCIL

Date: Thursday 11th March 2021 **Time:** 6.30pm
Place: Virtually via Zoom
Present: Mrs L Sharp (Chairman) Mrs A Gallagher
Mr N Morse Mr T Ansell
Mrs S Awberry Mr D Godwin (arrived at 19.00pm)
Attending: Clerk to the Parish Council
Absent: Mrs J Ansell

The Chairman opened the meeting by reiterating that questions from parishioners were at their discretion and that a total of 15 minutes would be allocated accordingly. No questions were raised by members of the public present. The chairman closed the floor to questions, reiterating that members of the public were present in an observational capacity only.

1.03 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

No apologies were presented.

2.03 Declaration of any personal or financial interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

No Declarations were presented by members in attendance.

3.03 Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

No applications were presented by members in attendance.

4.03 Minutes of the last meeting of the Committee

The minutes of the last meeting of the Communications Committee held on 18 November 2020, having been circulated, were confirmed a correct record, and signed by the presiding Chairman.

5.03 Clerks update:

All items are being at the relevant point in the agenda.

6.03 Parish Newsletter

i) To consider the next edition of the newsletter, the articles within

Thanks were expressed to all members of the parish council who worked hard in ensuring the newsletter continued to be prepared and distributed throughout the lockdown period.

Members gave consideration to the following article for inclusion in the next edition:

Skate Park, Village Hall Refurbishment, events following the easing of lockdown, reopening of the Village Hall, guide to booking the Hall, Children's page, focus on local organisations reopening following the easing of lockdown, Now & Then Historic pictures.

ii) Confirm the production and distribution of the next newsletter scheduled for June 2021

All existing volunteers expressed their commitment in ensuring the next edition continued to be distributed. Thanks were expressed for their hard work and efforts accordingly.

7.03 Communication Methods

i) To give consideration to any improvements to communication the parish council could implement

Communication continues in the form of the parish newsletter, the parish website and

parish Facebook page. Engagement with the local community remains as the focus.

8.03 Community Events

i) To discuss any potential community events during 2021

Further to the potential easing of all lockdown restrictions on the 21st June, members discussed the following events for 2021:

Burghfield Community Sports Day on Sunday 11th July 2021

Macmillan Coffee Morning on Friday 24th September 2021

Opening event of Village Hall – Date to be determined. Further discussions are to be held at the next scheduled meeting.

Discussions are to be held with all suppliers to determine the Terms & Conditions relating to any further lockdown, specifically if any financial commitment is required.

ii) To determine an action plan for any potential events for 2021

Further to being satisfied regarding returnable deposits, or where no financial outlay is required, providers for the above events are to be booked accordingly.

iii) To discuss the potential for Platinum Jubilee Celebrations 2022

Members discussed potential celebrations for the Platinum Jubilee in June 2022.

Discussions are to be held with other local organisations to determine whether a combined event could be utilised. An update is to be provided at the next scheduled meeting.

9.03 Environmental Initiatives

i) To consider any proposals, or specific actions, for potential environmental initiatives

No specific items were identified requiring action at present.

10.03 To receive an update in relation to specific action required in preparation of Operation London Bridge & Operation Forth Bridge

Members were advised that a Zoom briefing had been arranged by West Berkshire Council. An area is to be designated at the Common Recreation ground for the laying of flowers for parishioners to show their respects.

12.03 Matters for Future Discussion –Distribution of Newsletter, Eco event for 2022, Platinum Jubilee, opening event for the village hall

13.03 Items for Information Only - No further items.

Conclusion - The Chairman closed the meeting closed at 19.25pm