

# BURGHFIELD PARISH COUNCIL

## Minutes of the Community Committee Meeting

<b>Date:</b>	<b>Thursday 18<sup>th</sup> March 2021</b>	<b>Time:</b>	<b>6.30pm</b>
<b>Place:</b>	<b>Virtually via Zoom</b>		
<b>Present:</b>	Mr I MacFarlane (Chair)	Mrs A Gallagher	
	Miss M Cresser	Mr T Ansell	
	Dr R Longton	Mrs J Ansell	
	Mr D Godding	Mrs S Awberry	
<b>Apologies:</b>	Mr B Neilson		
<b>Present:</b>	Mrs C Morris (Clerk)	Mrs C Stroud (Assistant Clerk)	
	5 Member of the public		

*The Chairman opened the meeting by reiterating that questions from parishioners were at his discretion and that a total of 15 minutes would be allocated accordingly. Residents were reminded that upon closure of the question time, they were in attendance in an observational capacity only and to not cause a disturbance.*

No questions were raised.

### **1.03 Apologies for Absence**

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

Apologies were presented and accepted for Mr B Neilson.

### **2.03 Declaration of any personal or pecuniary interests**

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or pecuniary interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

No Declarations of a personal or pecuniary nature were presented.

### **3.03 Applications for Dispensations**

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

No applications for dispensations were presented by members present.

### **4.03 Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Community Committee held on 11 February 2021, having been circulated, were confirmed as a correct record.

### **5.03 Clerks update5**

The Clerk provided a report updating members on any matters arising from the previous minutes.

### **6.03 Parish owned Properties**

#### **a) Village Hall**

##### **i) To receive an update of the refurbishment works**

Members received an updated contractor's report highlighting progress to date of works completed at the village hall. Progress pictures have been updated on the parish website.

ii) To receive an update in relation to the Defibrillator at the Village Hall

Members were advised that the defibrillator at the village hall was currently out of action due to the building works. Due to the exterior of the building being rendered, the defibrillator is to be relocated next to the fire exit door.

iii) To receive the request for the provision of a youth centre within the village hall

Member's present received the request presented by a local resident for consideration to be given to the provision of a Youth Centre within the parish. Discussions are to be initiated with a request for WBC to assist accordingly.

iv) To receive the request to consider a Community Pantry

A request was presented by a local resident for a Community pantry to operate from the Telephone box on the corner of Recreation Road. Members expressed concerns regarding the management of the scheme. Investigations as to whether the foodbank would be willing to initiate a scheme are to be undertaken.

**b) Pavilion**

i) To receive an update in relation to the Sports Pavilion

Grassroots football is to return from 29<sup>th</sup> March with an extension until the end of June. All required documentation has been forwarded to the council by BFC with the addition of a toilet cleaning schedule. Players are to continue arrive in their kit and return how to shower, as per government guidelines. Weather dependant.

Maintenance of pitches has been rescheduled due to the extension to the season.

BFC presented a request for two junior games to be held on the first Saturday only. Members resolved unanimously to grant permission accordingly.

ii) To determine whether a 6-month extension is required for the grant funding allocated for the provision of a Water Fountain

Resolved: To apply for the 6-month extension.

**7.02**

**Conservation & Management of Open Spaces within the Parish**

**a) Parish Recreation Grounds**

i) To receive a report regarding parish owned recreation grounds

Members received a written report from the Clerk. (*Appendix A*)

The following items were duly considered by members further to requests having been presented:

i) improvements to pedestrian access to the play areas

Resolved: To install plastic honeycomb surfacing with a hoggin dressing to address the mud and unevenness.

ii) improvements to the goal post mouths at Auclum Green

Resolved: To instruct the goal mouths at Auclum Green to be moved to enable the grass to recover accordingly.

iii) request for steel basketball nets

Resolved: To purchase some chain nets as an initial trial.

ii) To receive an update of any specific works required within the parish

No further works requiring immediate attention were identified, all scheduled works continue accordingly.

iii) To receive a report to discuss the action required for the Skate Park

Further to an article having been included within the newsletter advising parishioners the parish council may be forced to close the skate park due to the equipment having come to the end of its life, parishioners were encouraged to express their views in determining the future of the area, to ascertain whether it is to remain as a skate park. To date a good response has been received with the local schools still to engage with their students accordingly. A full report is to be prepared for the next scheduled meeting upon all responses having been collated and reviewed.

A request was presented for Skateboard England to attend and advise of the options available for the site and grant funding opportunities at the next meeting.

## **8.02 Environmental Impact within the parish**

### **i) To determine any specific actions to reduce the environmental impact within the parish**

A request was presented by Burghfield Scouts to undertake a wildflower planting environmental scheme, with the assistance of a specialist, at the Hatch Recreation Ground.

Resolved: Members approved the request, resolving unanimously to allocate the previously agreed sum of £500 to the scouts for the proposed wildflower planting.

### **ii) To receive an update in relation to litter picking and bin emptying within the parish**

The parish council litter wardens have been following the guidelines issued and have "stayed at Home" during lockdown, or shielding, at the request of the parish council. They will be back on patrol as of 1st April 2021.

## **9.02 Tree Report**

### **i) Update on tree works scheduled & completed within parish**

Liaison is currently being held with the parish councils appointed tree surgeon to determine the next schedule for tree works required in the autumn, 2021. Upon clarification, the required number of days will be scheduled.

### **ii) To receive an update in relation to the Hedging plants**

The hedging has been completed along Chapel Path and at the Hatch Recreation Ground.

## **10.0 Allotments**

### **To deal with any administrative issues for the Allotments:**

### **i) To receive an update in relation to any administrative issues for the allotment sites**

Plot inspections and allocations are now able to commence further to the lifting of Covid restrictions. Interest continues with a waitlist being maintained in accordance with the Allotment rules.

### **ii) To determine the fencing required at the rear of the allotments in Bunces Lane**

Resolved: Members resolved unanimously to replace the fencing with wooden post and rail when required. A replacement hedge is to be planted to retain the rural nature of the boundary line.

### **iii) To discuss a 5-year strategy for the Allotments**

The Clerk is to prepare a strategy document for review by the committee upon completion of the Terms of Reference for the sub-committee having been presented for approval.

The Allotment sub-committee Terms of Reference are to be reviewed and presented at the next scheduled meeting for approval.

### **iv) To receive an update regarding the encroachment of land**

A meeting has been established with the parish council solicitor to progress the matter accordingly. An update is to be provided at the next meeting.

## **11.03 Parish Maintenance**

### **i) To note any areas within the parish requiring maintenance**

Attention was brought to a pothole on Recreation Road causing issues for local residents.

## **12.03 Matters for future discussion -**

## **13.03 Items for information only – No further items were identified.**

Meeting closed at 19.30pm.