



## **NOTICE OF MEETING**

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) you are summoned to attend the Full Council Meeting of Burghfield Parish Council. The meeting will be held on **Thursday 10<sup>th</sup> June 2021 at 7.00pm on the Common Recreation Ground** for the transaction of business as set out in the Agenda below.

Cally Morris  
Clerk to Burghfield Parish Council

**1.0621 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council**

**2.0621 Declaration of any personal or financial interests**

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

**3.0621 Applications for Dispensations**

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

**4.0621 To receive a verbal report from the Clerk**

**5.0621 To receive a verbal report from the Chairman**

**6.0621 Questions to the chairman previously submitted in writing**

**7.0621 To receive a report from a District Councillor**

**8.0621 To receive the minutes of the last Parish Council meeting held on 6 May 2021**

**9.0621 To receive the minutes of the Annual Parish Council meeting held on 6 May 2021**

**10.0621 To receive the minutes of the meeting of the Infrastructure Committee held on 6 May 2021 and approve the recommendations there in**

**11.0621 Financial Matters**

- i) Parish Council Bank Account Reconciliation and accounts for payment as of 31 May 2021
- ii) Village Hall Bank Account Reconciliation and accounts for payment as of 31 May 2021
- iii) Accounts for Payment – Village Hall
- iv) To acknowledge and approve the Annual Governance Statement in Section 1 of the Annual Return
- v) To approve the accounting statements in Section 2 of the Annual Return
- vi) To approve the 2020/21 accounts
- vii) To note the period of elector's rights will be 14 June – 23 July 2021

**BURGHFIELD PARISH COUNCIL**

**Clerk:** Mrs Cally Morris

PO Box 7381, Reading RG1 9XP

**Tel:** 0118 983 1748 **Email:** [clerk@burghfieldparishcouncil.gov.uk](mailto:clerk@burghfieldparishcouncil.gov.uk)



**12.0621 Matters for Future Discussion** - *To consider any matters accepted by the Chairman for discussion and/or inclusion on a future Council/Committee agenda. (Discussions will not be minuted)*

**13.0621 Items for information**

**14.0621 EXCLUSION OF PRESS AND PUBLIC:**

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

**Close of meeting**