

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris
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NOTICE OF MEETING

You are summoned to attend a meeting of the **Community Hub Committee**. The meeting will be held on Thursday 14th October 2021 at 7.45pm, for the transaction of business set out in the Agenda below.

Date: Thursday 14th October 2021 **Time:** 7.45pm
Place: West Wing Committee Room

Cally Morris
Clerk to Burghfield Parish Council

1.1021 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

2.1021 Declaration of any personal or financial interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

3.1021 Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

4.1021 Minutes of the last Meeting

- i) To approve the Minutes of the last meeting of the Committee held on 23 September 2021

5.1021 Community Hub Project

- i) To receive the draft cost plan for the next 6-month period to progress the project accordingly
- ii) To receive the draft action plan for the next 6-month period to progress the project accordingly
- iii) To allocate actions accordingly
- iv) To determine funding streams and allocate actions accordingly for the progression of funding
- v) To discuss and determine the business model for the operation of the Café
- vi) To consider viable options for temporary buildings for installation

6.1021 To confirm the specific projects for inclusion within the revenue and capital estimates for financial year 2021/22

7.1021 Matters for Future Discussion

8.1021 Items for Information

Close of meeting