

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
Tel: 0118 970 1754 Email: burghfieldclerk@gmail.com

NOTICE OF MEETING

You are summoned to attend a meeting of the **Community Committee**. The meeting will be held on **Thursday 22021** for the transaction of business as set out in the Agenda below:

Date: Thursday 25th November 2021 **Time:** 6.30pm
Place: West Wing Committee Room, Burghfield Village Hall

Cally Morris
Clerk to Burghfield Parish Council

1.1121 Apologies for Absence

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

2.1121 Declaration of any personal or financial interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

3.1121 Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

4.1121 Minutes of the last Meeting

- i) To approve the Minutes of the last meeting of the Committee held on 21 October 2021

5.1121 Clerks update

6.1121 Parish owned Properties

a) Village Hall

- i) To receive a report relating to the daily operation of the village hall
- ii) To give consideration to internal signage in the main foyer
- iii) To give consideration to the requests received for the erection of banners on the village hall fence

b) Pavilion

- i) To receive an update in relation to the Sports pavilion

7.1121 Conservation & Management of Open Spaces within the Parish

a) Parish Recreation Grounds

- i) To receive a report regarding the parish owned recreation grounds
- ii) To receive an update of any specific works required within the parish

8.1121 Tree report

- i) Update on tree works scheduled & completed within parish
- ii) To determine the location for the WBC Blossom into Spring trees

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9.1121 Allotments

- i) To receive an update in relation to any administrative issues for the allotment sites

10.1121 Parish Maintenance

- i) To note any areas within the parish requiring maintenance

11.1121 To receive the WBC Libraries, review and determine any specific feedback

12.1121 Matters for Future Discussion

13.1121 Items for Information Only

Close of Meeting