

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
Tel: 0118 970 1754 Email: burghfieldclerk@gmail.com

NOTICE OF MEETING

You are summoned to attend a meeting of the **Community Committee**. The meeting will be held on **Thursday 9th September 2021** for the transaction of business as set out in the Agenda below:

Date: Thursday 9th September 2021 **Time:** 7.00pm
Place: West Wing Committee Room, Burghfield Village Hall

Cally Morris
Clerk to Burghfield Parish Council

1.0921 Apologies for Absence

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

2.0921 Declaration of any personal or financial interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

3.0921 Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

4.0921 Minutes of the last Meeting

- i) To approve the Minutes of the last meeting of the Committee held on 29 April 2021

5.0921 Clerks update

6.0921 Parish owned Properties

a) Village Hall

- i) To receive an update in relation to the refurbishment works
- ii) To give consideration to the request for use of the Village Hall Car Park by catering vendors

b) Pavilion

- i) To receive an update in relation to Football and the use of the Sports pavilion
- ii) To determine Pavilion hirers responsibility in relation to the Common Rec

7.0921 Conservation & Management of Open Spaces within the Parish

a) Parish Recreation Grounds

- i) To receive a report regarding the parish owned recreation grounds
- ii) To receive an update of any specific works required within the parish
- iii) To receive an update regarding the refurbishment of the Skate Park

8.0921 To give consideration to the erection of Christmas lights within the Parish

9.0921 Environmental Impact within the parish

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- i) To give consideration to the request received for a Bird Seed Swap Box

Tree report

- i) Update on tree works scheduled & completed within parish
- ii) To progress the Blossom into Spring Project

10.0921 Allotments

To deal with any administrative issues for the Allotments

- i) To receive an update in relation to any administrative issues for the allotment sites
- ii) To progress an Allotment 5-year Strategy & receive feedback from consultation with plot holders
- iii) To progress revised Terms of Reference for an allotment sub-committee

11.0921 Parish Maintenance

- i) To note any parish maintenance identified requiring action

12.0921 Matters for Future Discussion

13.0921 Items for Information Only

Close of Meeting