

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris

Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
Tel: 0118 983 1748 Email: clerk@burghfieldparishcouncil.gov.uk

NOTICE OF MEETING

You are summoned to attend a meeting of the **Governance & Finance Committee**. The meeting will be held on **Thursday 16th September 2021 at 6.30pm** for the transaction of business set out in the Agenda below.

Date: Thursday 16 September 2021 **Time:** 6.30pm
Place: West Wing Committee Room, Burghfield Village Hall

1.0921 Apologies for Absence

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

2.0921 Declaration of any personal or financial interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

3.0921 Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

4.0921 Minutes of the last Meeting

To approve the Minutes of the last meeting of the Committee held on 29 April 2021

5.0921 To deal with any items requiring URGENT attention

6.0921 Accounts

- i) To consider requests for donations under section 137 of the Local Government Act 1972 received
- ii) To receive an update in relation to the external audit and accounts for the year ended 31 March 2020
- iii) To receive the budget comparison figures for the current financial year.
- iv) To receive a report of CIL monies held and received to date
- v) To approve the contribution to Burghfield library for the current financial year

7.0921 Governance & compliance

- i) To receive suggestions of potential projects requiring funding from the committee chairman
- ii) To consider the specific projects for inclusion within the revenue and capital estimates for financial year 2021/22
- iii) To receive a progress report of items being pursued by the parish council solicitor

8.0921 To receive an update in relation to the refurbishment of the village hall

9.0921 To give consideration to the hire charges applied for the use of the Pavilion

10.0921 Matters for Future Discussion

11.0921 Items for Information Only

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EXCLUSION OF PRESS AND PUBLIC

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

12.0921 Staffing Committee

- i) To determine any issues pertaining to HR matters upon the council requiring consideration by the staffing committee

Close of meeting