



NOTICE OF MEETING

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) you are summoned to attend the Full Council Meeting of Burghfield Parish Council. The meeting will be held on **Thursday 4th November 2021 at 7.45pm, Burghfield Village Hall** for the transaction of business as set out in the Agenda below.

Mrs C Morris
Clerk to Burghfield Parish Council

- 1.1121 To report, approve and record apologies for absence from members of the Parish Council**
- 2.1121 Declaration of any personal or financial interests** - In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Interests form).
- 3.1121 Applications for Dispensations**
To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.
- 4.1121 To receive a report from the Chairman**
- 5.1121 Questions to the chairman previously submitted in writing**
- 6.1121 To receive a report from a District Councillor**
- 7.1121 To receive the minutes of the last Parish Council meeting held on 7 October 2021**
- 8.1121 To receive the minutes of the meeting of the Infrastructure Committee meeting held on 7 October 2021 approve the recommendations therein**
- 9.1121 To receive an update of progress to date in relation to the production of the NDP document**
- 10.1121 To receive the minutes of the meeting of the Community Hub Committee (formerly Asset Management Committee) meeting held on 14 October 2021 approve the recommendations therein**
- 11.1121 To receive the minutes of the meeting of the Community Committee meeting held on 21 October 2021 approve the recommendations therein**
- 12.1121 To receive the minutes of the meeting of the Communications Committee meeting held on 21 October 2021 approve the recommendations therein**
- 13.11.21 To receive the minutes of the meeting of the Staffing Committee meeting held on 7 October 2021 approve the recommendations therein**
- 14.1121 Financial Matters**
 - i) Parish Council Bank Account Reconciliation and accounts for payment as of 30 September 2021
 - ii) Village Hall Bank Account Reconciliation and accounts for payment as of 30 September 2021
 - iii) To receive the budget requests from the committee chairman for capital projects for inclusion in the estimates for financial year 2022/2023
- 15.1121 To confirm the arrangements for the upcoming Remembrance Day Parade**

BURGHFIELD PARISH COUNCIL

Clerk: Mrs C Morris

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- 16.1121** To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed.
- 17.1121** To request items from Committee Chairman requiring any action by the Communications Committee
- 18.1121** **Matters for Future Discussion** - *To consider any matters accepted by the Chairman for discussion and/or inclusion on a future Council/Committee agenda. (Discussions will not be minuted)*
- 19.1121** **Items for information**
- 20.1121** **EXCLUSION OF PRESS AND PUBLIC:** To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:
Close of meeting