

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
Tel: 0118 970 1754 Email: burghfieldclerk@gmail.com

NOTICE OF MEETING

You are summoned to attend a meeting of the **Community Committee**. The meeting will be held on **Thursday 21st October 2021** for the transaction of business as set out in the Agenda below:

Date: Thursday 21st October 2021 **Time:** 7.00pm
Place: West Wing Committee Room, Burghfield Village Hall

Cally Morris
Clerk to Burghfield Parish Council

1.1021 Apologies for Absence

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

2.1021 Declaration of any personal or financial interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

3.1021 Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

4.1021 Minutes of the last Meeting

- i) To approve the Minutes of the last meeting of the Committee held on 9 September 2021

5.1021 Clerks update

6.1021 Parish owned Properties

a) Village Hall

- i) To receive a report relating to the daily operation of the village hall
- ii) To give consideration to damage deposits being requested for all weekend party hires

b) Pavilion

- i) To receive an update in relation to the use of the Sports pavilion

7.1021 Conservation & Management of Open Spaces within the Parish

a) Parish Recreation Grounds

- i) To receive a report regarding the parish owned recreation grounds
- ii) To receive an update of any specific works required within the parish
- iii) To receive an update regarding the Skate Park

8.1021 Tree report

- i) Update on tree works scheduled & completed within parish

9.1021 Allotments

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- i) To receive an update in relation to any administrative issues for the allotment sites
- ii) To determine any action required in relation to the report of rats on the boundary of the Common allotments

10.1021 Parish Maintenance

- i) To note any areas within the parish requiring maintenance

11.1021 To consider any specific projects for inclusion within the revenue and capital estimates for financial year 2022/23

12.0921 Matters for Future Discussion

13.0921 Items for Information Only

Close of Meeting