

# BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at Burghfield Village Hall on Thursday 7 October 2021, commencing at 7.45pm.

**Present:** Mr T Ansell (Chairman), Mrs J Ansell, Mr P Lawrence, Ms A Gallagher, Miss M Cresser, Dr R Longton, Mr B Neilson, Mr D Godding, Mr C Greaves, Mr D Godwin, Mrs S Awberry, Mr N Morse, Ms L Sharp, Mr I Morrin,  
**In Attendance:** Clerk to the Parish Council, 0 Members of the public  
**Apologies:** Mrs C Jackson-Doerge, Mr I Macfarlane

## **Public Participation:**

In accordance with the Public Participation Policy, no written questions had been previously submitted to the Parish Clerk by 12 noon the day before the meeting. The Chairman closed the floor and proceeded with opening the meeting:

### **1.1021 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council**

Apologies for absence were presented and approved from members for Cllr C Jackson-Doerge and Cllr I Macfarlane.

### **2.1021 Declaration of any personal or financial interests**

No declarations were made by members in relation to a personal or financial interest in any specific matter on the agenda for consideration

### **3.1021 Applications for Dispensations**

Request for dispensations were not required or requested by members present.

### **4.1021 To receive a verbal report from the Chairman**

The Chairman advised that he had attended the Macmillan Coffee Morning organised by the parish council held at the Village Hall. Thanks were expressed to all involved with an impressive £566 having been raised.

### **5.1021 Questions to the chairman previously submitted in writing**

No questions were previously submitted to the Chairman.

### **6.1021 To receive a report from a District Councillor**

A written report was previously circulated by District Cllr G Bridgman. District Cllr R Longton presented a verbal update to members. Cllr N Morse requested consideration be given to contributing to the Afghan refugees alongside WBC. Clarification is to be sought as to whether the funding from WBC has devolved from central government or a local initiative. The link is to be placed on the parish website.

### **7.1021 Minutes of the last Parish Council meeting**

Resolved that the minutes of the meeting of the Parish Council held on 2 September 2021 be approved as a true and correct record.

### **8.0921 To receive the minutes of the meeting of the Infrastructure Committee held on 2 September and the 16 September 2021 and approve the recommendations therein**

Resolved: that the minutes of the meeting of the Infrastructure Committee held on 2 September and the 16 September 2021 be approved as a true and correct record and the recommendations therein approved accordingly.

### **9.1021 To receive an update of progress to date in relation to the production of the NDP**

Members received an update of progress to date regarding the production of the NDP document via a PowerPoint presentation.

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**10.1021 To receive the minutes of the meeting of the Community Committee held on 9 September 2021 and approve the recommendations therein**

Resolved: that the minutes of the meeting of the Community Committee held on 9 September 2021 be approved as a true and correct record and the recommendations therein approved accordingly.

**11.1021 To receive the minutes of the meeting of the Asset Management Committee held on 23 September 2021 and approve the recommendations therein**

Resolved: that the minutes of the meeting of the Asset Management Committee held on 9 September 2021 be approved as a true and correct record and the recommendations therein approved accordingly.

Members noted the committee is to revert to the Community Hub Committee to avoid any confusion as to its remit, as per the terms of reference.

The desire to provide a café in a temporary building on the Common recreation ground is to be pursued with the full support of the parish council.

**12.1021 To receive the minutes of the meeting of the Governance & Finance Committee held on 16 September 2021 and approve the recommendations therein**

Resolved: that the minutes of the meeting of the Governance & Finance Committee held on 9 September 2021 be approved as a true and correct record and the recommendations therein approved accordingly.

**13.1021 Financial Matters**

- i) Parish Council Bank Account Reconciliation and payments as of 30 September 2021  
The accounts reconciliation statements for month ending 30 September 2021 were noted. Items for payment were noted and as such sums are to be debited to the account of the Parish Council.
- ii) Village Hall Bank Account Reconciliation and payment as of 30 September 2021  
The accounts reconciliation statements for month ending 30 September 2021 were noted. Items for payment were noted and as such sums are to be debited to the account of the Village Hall.

**14.1021 To consider the specific projects for inclusion within the revenue and capital estimates for financial year 2022/2023**

Resolved: That each committee is to discuss their priorities for the next year and the subsequent 3/5 years. The proposals will be presented at the November full Parish council meeting.

**15.1021 To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed.**

Cllr M Cresser attended the AGM of the Burghfield & Mortimer Volunteer Bureau, providing members with a verbal report of items of note.

**16.1021 To request items from Committee Chairman requiring any action by the Communications Committee**

An overview of the NDP is to be provided for inclusion within the next newsletter.

**17.1021 Matters for Future Discussion**

Volunteers were requested to assist at the Remembrance Day Parade with the following members agreeing to assist being Cllr P Lawrence, Cllr L Sharp, Cllr I Morrin.

**18.1021 Items for information**

The Clerk advised the meeting schedule had been updated as follows for October:

# BURGHFIELD PARISH COUNCIL

Communications Committee	-	14 October @ 6.30pm
Asset Management Committee	-	14 October @ 7.45pm
Governance & Finance	-	21 October @ 6.30pm
Community Committee	-	21 October @ 7.45pm

## **19.1021 EXCLUSION OF PRESS AND PUBLIC:**

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

**Close of meeting 20.30pm.**

DRAFT